

**PROGRAM-TO-PROGRAM ARTICULATION AGREEMENT
BETWEEN
EAST STROUDSBURG UNIVERSITY OF PENNSYLVANIA
AND
LUZERNE COUNTY COMMUNITY COLLEGE**

AAS in Human Services to BS in Health Services Administration

THIS AGREEMENT, dated this 8th day, of June 2006, is made by and between East Stroudsburg University of Pennsylvania, an educational institution of the State System of Higher Education, Commonwealth of Pennsylvania, (hereinafter called “ESU”), and Luzerne County Community College, (hereinafter “LCCC”).

Both ESU and LCCC agree to cooperate in the articulation of students between institutions ultimately majoring in Health Services Administration. The purpose of this agreement is to facilitate the educational progress of students by eliminating duplication of degree requirements where possible. This agreement also serves as the basis for guiding students as they develop their academic plans. This agreement will not be applicable for students entering ESU with limited credits. Students transferring without the Associate in Applied Science Degree in Human Services will have their transcripts evaluated by the department chairperson to determine the transferability of individual courses. Subject to the terms of this agreement, a student who has earned an Associate in Applied Science Degree in Human Services from LCCC will be guaranteed admission into the Bachelor of Science in Health Services Administration on the condition that they:

- Graduate from the LCCC with a minimum QPA of 2.00 on a (4.0 scale).
- Enroll at ESU within one year of graduation from the Luzerne County Community College
- Do not attend another institution of higher education between the time they graduate from the LCCC and enroll at ESU.
- Satisfy all conditions stated in this Agreement and all other regular ESU admission requirements.

NOW THEREFORE, ESU and LCCC officially confirm the following terms of this Agreement:

a. Admission of Transfer Student. At the beginning of their final semester at LCCC, the student submits an application with applicable application fee, for admission as a transfer student to ESU. Students are encouraged to apply well before the application deadline dates. (ESU transfer application deadlines are December 1 for the spring semester and May 1 for the fall semester), Students will then be admitted into the B.S. in Health Services Administration Degree major at ESU.

b. Acceptance into Bachelor of Science Degree Program. Upon formal admission to ESU, the student must submit appropriate advanced deposits that will be credited towards the first semester fees/tuition. The student will follow curriculum requirements in effect at ESU at the time of the student’s enrollment into ESU’s Health Services Administration program and will thereafter comply with any changes to the curriculum at the discretion of ESU.

c. Student Transcript. The student must submit his or her official final transcript from LCCC verifying receipt of the A.A.S. Degree in Human Services directly to ESU prior to matriculating at ESU. The student is responsible for all costs associated with the transcript.

d. ESU Student Registration: After acceptance into ESU, the student registers for courses in accordance with ESU's procedures. A process for advising prospective transfer students will be developed by ESU's Department of Health Services Administration.

e. Transfer Credits. ESU will accept a minimum of 59 credits from LCCC which include a minimum of 37 credits in general education/pre-requisite, co-requisite, & free electives, and 22 Health Services Administration major credits with grades of "C-" or better as stated in (EXHIBIT A).

f. ESU Transfer Advising. Using "Exhibit A" as a guide, the ESU Health Services Administration Department Chairperson or Academic Advisor will ensure that all transfer course equivalencies listed in "Exhibit A" are applied towards the students ESU academic record. The ESU Dept. Chairperson or Academic Advisor will also contact the ESU Registrar and ensure that the transfer equivalencies as listed in "Exhibit A" are awarded for students following this agreement for the purpose of satisfying the requisites and co-requisites of the Health Service Administration major.

g. University Requirements for the Bachelor of Science Degree: Students are expected to complete all stated University Graduation Requirements and all other General Education, Pre-Requisite, and Major Field requirements as described in ESU's catalog and Departmental policies in order to receive the BS in Health Services Administration degree from the University.

h. Academic Policies and Requirements. While enrolled at either LCCC or ESU the student shall comply with each school's academic policies and requirements.

i. Discipline Policies. While enrolled at either LCCC or ESU the student shall comply with each school's discipline policies and requirements. However, the specific discipline policies/degree requirements in effect, for the Bachelor of Science Degree in Health Services Administration as awarded by ESU will be as such exist at the time of the student's enrollment into the program.

j. School Calendar. ESU's calendar will control as to pertinent dates for registration, exams, semesters and school breaks

k. Promote and Publicize: LCCC agrees to publicize this Agreement to prospective students in the LCCC's admissions literature and as part of regular student recruitment, and to inform qualified students matriculating at the LCCC of the opportunity for admission to ESU under the terms of this Agreement.

l. LCCC Advisement: LCCC agrees to advise LCCC students regarding which courses will transfer under this Articulation Agreement for the Humanities, Sciences and Social Science electives.

m. Coordination of Agreement: Each institution will designate a representative who will coordinate the Transfer Articulation Agreement between the two institutions.

n. Review of Agreement: Both ESU and LCCC will review this Agreement annually and make any changes upon mutual agreement. Each will keep the other informed of any other changes of policy or curricula that affect students transferring under the terms of this Agreement.

Mutual Terms and Conditions:

a. Term of Agreement: The term of this agreement will be for five (5) years from the date of final execution. This agreement may not exceed a period of five (5) years from the date of final execution.

b. Termination of Articulation Agreement: Either institution may terminate this agreement for any reason with ninety (90) days notice. However, students who are in their final semester at LCCC or have already been accepted into ESU's Health Service Administration Program will be afforded the opportunity to enter ESU's Health Service Administration Program in accordance with this Articulation Agreement.

c. Nondiscrimination: The parties agree to continue their respective policies of nondiscrimination based on Title VI of the Civil Rights Act of 1964 in regard to sex, age, race, color, creed, national origin, Title IX of the Education Amendments of 1972 and other applicable laws, as well as the provisions of the Americans with Disabilities Act.

d. Interpretation of the Agreement: The laws of the Commonwealth of Pennsylvania shall govern the interpretation and enforcement of this agreement.

e. Modification of Agreement: This Agreement shall only be modified in writing with the same formality as the original Agreement. Representatives from each institution are responsible for monitoring this agreement on an annual basis and for making amendments if necessary to improve transfer procedures.

f. Relationship of Parties: The relationship between the parties to this Agreement to each other is that of independent contractors. The relationship of the parties to this contract to each other shall not be construed to constitute a partnership, joint venture or any other relationship, other than that of independent contractors.

g. Liability: Neither of the parties shall assume any liabilities to each other. As to liability to each other or death to persons, or damages to property, the parties do not waive any defense as a result of entering into this contract. This provision shall not be construed to limit the Commonwealth's rights, claims or defenses which arise as a matter of law pursuant to any provisions of this contract. This provision shall not be construed to limit the sovereign immunity of the Commonwealth or of the State System of Higher Education or the University.

h. Entire Agreement: This Agreement represents the entire understanding between the parties. No other prior or contemporaneous oral or written understandings or promises exist in regards to this relationship.

EXHIBIT A: Program-to-Program Articulation Agreement
AAS Human Services at Luzerne CCC to BS in Health Services Administration at ESU

Transfer Credits: Upon receiving an AAS Degree in Human Services from the LCCC, ESU accepts the following 59/60 credits with grades of “C- better towards the BS in Health Services Administration degree. At this point, he/she will be able to major in BS in Health Services Administration and receive credit for the following courses:

General Education, Pre-Requisite, Co-Requisite & Free Elective Course Equivalencies			
Luzerne County Community College		East Stroudsburg University	
Course Number	Credits	Course Number	Credits
ENG 101 – English Composition	3	ENGL 103 – English Composition	3
PSY 103 – General Psychology	3	PSY 100 – General Psychology	3
SPE 125 – Fund of Speech	3	CMST 111 – Speech Communication	3
SOC 215 – Principles of Sociology	3	SOC 111 – Intro to Sociology	3
SOC 216 – Social Issues	3	SOC 241 – Cont. Social Problems	3
PSY 217 – Developmental Psychology	3	PSY 225 – Lifespan Developmental Psychology	3
MAT Elective [suggest MAT 107]	3	MATH 110 [Gen Ed. Elective, Group B]	3
HISTORY Elective	3	HIST 199 [Gen Ed Elective Group C]	3
Social Science Elective [Geography, or Political Science]	3	Gen Ed Elective 199 [Soc. Sci. Group C]	3
Science Elective [Suggest BIO 135] Biology, Chemistry, Computer Science, or Physics Elective	3/4	BIOL 111, or [Gen Ed. Elective, Science/Math, Group B]	3/4
HPE Elective	1	FIT 199 - Gen Ed. Elective	1
SOC 217 – The Family	3	SOC 231 – Marriage & Family	3
Psychology Elective [suggest PSY 213]	3	Free Elective	3
Total	37/38	Total	37/38

General Education & Free Elective Recommendations	
Biology	BIO 121, 122, 125, 135, 136 [suggest BIO 135]
Chemistry	CHE 111, 112, 151, 152
Computer Science	CIS 110, 111
Geography	GEO 111, 112, PHY 110, 112
Health & Phys Ed.	HPE 110, 113, 114, 118, 121, 122, 127, 131, 132, 141, 230, 234, 247, 249
History	HIS 101, 102, 110, 201, 202, 205, 217, 220, 231, 238, 240, 250, 258
Physics	PHY 101, 102, 111, 131,132
Political Science	POS 101, 212
Psychology	PSY 213 suggested

Major Course Equivalencies			
Luzerne County Community College		East Stroudsburg University	
Course Number	Credits	Course Number	Credits
HMS 101 – Intro to Human Services	3	HLTH 280 – Fund. of Health Admin.	3
HMS 102 – Interview/Communication Skills	3	CMST 210 – Inter. & Sm. Group Communication	3
HMS 201 – Intro. To Counseling	3	HLTH 409 – Health Counseling [1 credit]	1
HMS 205 – Agency Procedure/Leg.	3	HLTH 382 – Health Law & Ethics	3
HMS 206 – Group & Family Dynamics	3	HLTH 310 – Family Health Education	3
HMS 210 – HS Management Module	3	HLTH 380 - Health Project & Grant Dev	3
HMS 220 – Fieldwork I	3	HLTH 486 – Field Exp. & Internship [3 of 12 credits]	3
HMS 221 – Fieldwork 2	3	HLTH 486 – Fieldwork & Internship [3 of 12 credits]	3
Total	24	Total	22

IN WITNESS WHEREOF, the authorized representatives of the parties have executed this Agreement as of the date previously indicated.

Accepted By: Luzerne County Community College

_____ Date _____
Patricia C. Donohue, Ph.D., President

_____ Date _____
W. Frank Keating, Ph.D., Dean Arts & Sciences

_____ Date _____
Elaine Lyons, Coordinator, Human Services Program

Accepted By: East Stroudsburg University of Pennsylvania

_____ Date _____
Kenneth W. Borland, Jr. D. Ed. Provost & Vice President for Academic Affairs

_____ Date _____
Mark Kilker, Ed.D., Dean School of Health Sciences and Human Performance

_____ Date _____
Lynn D. Woodhouse, M.Ed. Ed. D, MPH, Chairperson Health Sciences

Approved as to form and legality:

East Stroudsburg University of Pennsylvania Legal Council

Effective date of Agreement:

[Agreement established 12/14/2006. This is a copy of the original document; signatures on file.]