

LUZERNE COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES BOARD MEETING

Educational Conference Center – Dining Room

Date: April 23, 2024 Time: 5 p.m. Executive Session 5:30 p.m. Work Session 6 p.m. Board Meeting

Join Zoom Meeting <https://us06web.zoom.us/j/93003918834?pwd=b0gwaVFWSUQxakMvM09HVVB5NExWOT09>

Meeting ID: 930 0391 8834 Passcode: 888095 Dial In Option: +1-646-558-8656

AGENDA BUSINESS SESSION

Pledge of Allegiance (please stand)

1. Roll Call
2. Public Comment Catherine R. O'Donnell, Esq., Board Chair
3. Approval of March 5, 2024, Board Minutes Board Chair O'Donnell
4. Approval of April 23, 2024, Board Agenda Board Chair O'Donnell

ACTION ITEMS

5. Executive Committee Report Board Chair O'Donnell
 - 5A. Nomination Committee
 - 5B. Board of Trustees Distinguished Leadership Medal and Trophy
 - 5C. Naming of New Education Center, Founder's Hall, Building 3
6. Student Success & Workforce Development Committee Joseph Long., Committee Chair
 - 6A. Professor Emeritus
7. Audit, Finance and Facilities Committee Susan E. Unvarsky, Committee Chair
 - 7A. RFP, Audit Services
 - 7B. RFP, Snack Vending Services
8. Compliance, Legal Affairs, Policies, Human Resources, Diversity & Inclusion Committee C. Daniel Rodgers, Committee Chair
 - 8A. Faculty Promotions
9. Government and External Affairs, Public Relations, Marketing, and College Foundation Joseph Esposito, Committee Chair
10. REPORT OF OFFICERS & AGENTS Thomas P. Leary, President
 - Treasurer's Report Cheryl Baur, Vice President, Finance
 - Foundation Report Rebecca Brominski, Executive Director, Institutional Advancement/Foundation
 - President's Report President Leary / Board Chair O'Donnell
 - Student Recognition Ceremony *Presentation of Certificates*

INFORMATIONAL ITEMS

1. Unfinished Business of Previous Meeting Board Chair O'Donnell

2. Communications

Board Chair O'Donnell

3. Adjournment

Board Chair O'Donnell

5. Executive Committee Action Items

5A. Recommendation to Approve Nomination Committee

Recommend the Luzerne County Community College Board of Trustees approve the appointment of the Nomination Committee. The Nomination Committee shall consist of a Chairperson Susan E. Unvasky, Joseph Esposito and Mayor George Brown.

5B. Recommendation, Board of Trustees Distinguished Leadership Medal and Trophy

Recommend the Luzerne County Community College Board of Trustees approve the awarding of the Board of Trustees Distinguished Leadership Medal and Trophy to President Thomas P. Leary.

5C. Recommend Approval - Naming of the new Educational Center in Founder's Hall-Bldg. 3

Recommend the Luzerne County Community College Board of Trustees approve the naming of the new Educational Center in Founder's Hall-Building 3 as the **Luzerne County Community College Marcella Nagorski-Waldo Center for Innovative Teaching and Learning**.

6. Student Success and Workforce Development Committee Action Item

6A. Recommendation to Approve Professor Emeritus

Recommend the Luzerne County Community College Board of Trustees approve the status of Professor Emeritus be formally bestowed upon Lori Gerich, MSN, RN; Dr. Murali T. Panen, and Dr. John Pisano, during the 56th Commencement Ceremony scheduled for 6 p.m. Thursday, May 23, 2024, at Mohegan Arena.

7. Audit, Finance and Facilities Committee Action Items

7A. Recommendation to Approve RFP for Audit Services

Recommend the Luzerne County Community College Board of Trustees approve the award of the Annual Audit Services to MaherDuessel for Fiscal Years ending June 30, 2024, 2025, and 2026 in the base proposal amounts of \$85,000, \$89,300, and \$93,800 respectively.

7B. Recommendation to Approve RFP for Snack Vending Services

Recommend the Luzerne County Community College Board of Trustees approve the award of the Snack Vending Service to Canteen at a 25% commission rate and \$1,000 annual donation to the Alumni Association.

8. Compliance, Legal Affairs, Policies, Human Resources, Diversity, and Inclusion Committee Action Item

8A. Recommendation to Approve Faculty Promotions

Recommend the Luzerne County Community College Board of Trustees approve, in accordance with the Faculty Association Contract, the following three (3) faculty members for promotion:

<u>APPLICANT</u>	<u>RANK</u>
William Liotta	Professor
Cindy Malkemes	Professor
Jamie Brungard-Roseman	Assistant Professor

INFORMATIONAL ITEM

INFORMATION ON RECENT APPOINTMENTS

New Hires Since March 5, 2024

Administration

Jeffrey Brennan, PT Extension Center Administrator, Northumberland Regional Extension Center, \$29.02/hr, April 2, 2024

Re-Classification

Joshua Rieder, FT Assistant Director of Accounting, \$56,957.51/yr, March 4, 2024

Faculty

Michelle Anderson, FT Literacy Program Specialist, Adult Learners' Training and Assistance Program, \$46,765.00/yr, April 8, 2024

Classified

Meagan O'Connell, FT Health Services Clerk, \$28,295.54 /yr, February 12, 2024

Olivia Schwartz, FT Financial Aid Specialist, \$27,800.00/yr, March 12, 2024

Daryl Charles, FT Shipping/Receiving Clerk/Finance Division Floater, \$31,200.00/yr, April 1, 2024

Sharon Shea, FT Secretary, Bookstore, \$34,812.90/yr, April 2, 2024

LEAVE REPORT STATUS

Separations from Employment

*Please join us at the Student Recognition Reception
immediately following the
LCCC Board Meeting.*

Thank you.