

Name: Luzerne County Community College Board of Trustees Board Meeting
Date: Tuesday, April 30, 2019
Time: 6:00 PM
Location: Luzerne County Community College, Campus Center, Nanticoke PA

AGENDA ITEM	NOTES	ACTION TAKEN/FOLLOW UP ACTION NEEDED
Pledge of Allegiance		Meeting opened with the Pledge of Allegiance.
1. Roll Call	<p>Present: Joan M. Blewitt, Ph.D.; Lynn M. Distasio, Vice Chair; Holly A. Evanoski; Brian D. Gill, Board Chair; Bernard Graham, Ph.D.; Erin K. Keating, ED.D.; Catherine R. O'Donnell, Esq.; Barry H. Williams, J.D., C.P.A., and Joseph Kluger, Esq., College Solicitor.</p> <p>Excused: George Brown, James P. Dennis, Paul Halesey; Joseph F. Lettiere, Margaret Steele, Susan Unvarsky, Board Secretary; and David James Usavage</p>	
	Prior to the start of the Board meeting, an Executive Session was held to discuss personnel and litigation issues.	
2. Public Comment	2. Brian D. Gill, Board Chair, opened the floor for public comment.	2. No public comments. No action required.
AGENDA ITEM	NOTES	ACTION TAKEN/FOLLOW UP ACTION NEEDED
3. Approval of February 26, 2019, Board Minutes	3. Brian D. Gill, Board Chair, recommended approval of the February 26, 2019, Board minutes.	3. Approved. Motion made by Erin K. Keating, Ed.D., and seconded by Catherine O'Donnell, Esq. Vote was all "yes". Motion carried.

AGENDA ITEM	NOTES	ACTION TAKEN/FOLLOW UP ACTION NEEDED
<p>4.Approval of April 30, 2019, Board Agenda</p>	<p>4.Brian D. Gill, Board Chair, recommended the Luzerne County Community College Board of Trustees approve the April 30, 2019 Board agenda.</p>	<p>4. Approved. Motion made by Joan M. Blewitt, Ph.D.; seconded by Holly Evanski, to approve the agenda as presented.</p> <p>Vote was all “yes”. Motion carried.</p>
<p>5. Report of Officers and Agents</p> <ul style="list-style-type: none"> ○ President’s Report 	<p>President Leary welcomed representatives from the UGI Utilities Inc., and Frank Energy Services, LLC in attendance and invited Mr. Frank Murray, Energy Efficiency Program Analyst from UGI Utilities, to say a few words.</p> <p>Mr. Murray introduced Jim Stephenson, Energy Advisor II, Franklin Energy Services, LLC; Joe Swope, Communications Manager, UGI Utilities, Inc.; Joe Bauman, Relationship Manager, Major Accounts, UGI Utilities, Inc.; Don Brominski, Manager of Business Development, UGI Utilities, Inc.; and Bruce Davis, Manager of Regional Sales, UGI Utilities, Inc.</p> <p>On behalf of UGI Utilities, Mr. Murray presented President Leary and Board Chair Brian Gill with an Energy Efficiency and Conservation (EE&C) rebate check in the amount of \$100,000. This rebate was a result of phase two of the College’s campus-wide lighting improvement project and its commitment to efficient operations. The College’s lighting project consisted of replacing more than 7,000 fixtures and lamps with light-emitting diode (LED) lights within 17 buildings, walkways and parking lots. The LED upgrades are expected to reduce the Nanticoke-based school’s annual electricity use by 936,00 kWh, equating to approximately \$60,000 in annual energy savings.</p> <p>In September 2018, the College received a check for more than \$24,300 for phase one of the project. The savings will be</p>	<p>5. No action required.</p>

<p><i>Student Recognition Ceremony</i></p>	<p>used toward future energy operational costs.</p> <p>President Leary extended his thanks and appreciation to UGI Utilities and their leadership and noted the collaboration in implementing a plan is an incredible opportunity for Luzerne County Community College.</p> <p>In celebration of April as Community College Month, President Leary reported it has been an honor to celebrate our students' achievements. At the beginning of April, the President and representatives from LCCC attended the Annual Pennsylvania Commission for Community Colleges Annual Meeting and All-PA Academic Team Banquet. The following day, President Leary, LCCC students and staff attended Lobby Day at the Capitol Building. LCCC students had an opportunity to attend a press conference and held individual College meetings with Legislators.</p> <p>The month-long celebration continued as the College hosted an Honors Luncheon, Honor Society Induction Ceremony, celebrated the production of <u>Our Town-Nanticoke</u> at the WVIA Studios where attendees were treated to an assortment of pastries provided by our students and faculty from the Joseph A. Paglianite Culinary Institute. On Friday, April 26th a successful opening of the Students Art Exhibit was held in the Schulman Gallery.</p> <p>President Leary and Board Chair Brian Gill recognized the following students for their dedication and commitment to their education, their outstanding leadership and sportsmanship skills they have demonstrated while attending Luzerne County Community College.</p> <p><u>2018-2019 Student Government Association Officers</u> Sharra Walton, President; Cassie Thomas, Vice President</p>	
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Isabel Estrada, Secretary; Sabryna Sheare, Freshman Representative Jody Hahn, Treasurer and recipient of the Outstanding Adult Learner Award named by Luzerne County Council on Adult Higher Education; and Bethany Bowser, Sophomore Representative.

Recipients of the PA All-Academic Team

Dagmar Frias and Sharra Walton

Kappa Beta Delta Honor Society:

Gary Moses, President; and Andrew Wensel. President Leary stated Gary Moses and Andrew Wensel, are the recipients of the \$1,000 scholarships from Kappa Beta Delta \$1,000 cash scholarships from Kappa Beta Delta.

Alpha Sigma Lambda Honor Society:

Jody Hahn, President.

Psi Beta Honor Society:

Taylor Kotsur, President; Alexis Footman, Treasurer; Sharra Walton, SGA Representative; and Nicole Mrugal, Vice President

Phi Theta Kappa Honor Society

Dagmar Frias, President; Gina Carsio, Vice President; Jordany Krawinkel, interim Vice President; Endy Santos, Recording Secretary; Miryan Reyes, Treasurer; Jody Hahn, Vice President; Victoria Vespico, Vice President; Maggie Whitehead, Vice President

Second Year Athletes:

Women's Volleyball and Women's Softball: Mariely Herrera, and Alyson Muse

	<p><u>Women's Basketball:</u> Leah Nelson, Elizabeth Calvey, and Alyson Muse</p> <p><u>Men's Basketball:</u> Josh Ariza, Matt Elmore, Matt Dessoye (1000 points), and Sean Matos.</p> <p><u>Baseball</u> Dominic Sartini and Jordan Yanac</p> <p><u>Eastern Pennsylvania Athletic Conference Fall 2018 All Academic Team</u> include: Kimberly Harrisson, Clayton Kimsal, and Erica Carter; Alyson Muse, Mykala Timek, and Maria Tlatenchi, Elizabeth Calvey, Alyson Muse, Bryden Peters, Lisa Radziak, and Matt Elmore.</p> <p>President Leary extended a special thanks to the coaches and advisors for their outstanding leadership throughout the academic year.</p>	
AGENDA ITEM	NOTES	ACTION TAKEN/FOLLOW UP ACTION NEEDED
6. Report of the Executive Committee		
6A. No report.	6A. N/a	6A. N/A.
7. Report of the Academic Committee		
7A. Program Additions, Deletions, and Modifications	7A. Joan M. Blewitt, Ph.D., Chair, Academic Committee, recommended the Luzerne County Community College Board of Trustees approve the Program Additions, Deletions and Modifications. Modifications to the Accounting Technology Program to align to current industry standards by restructuring the program in response to entry- level employment opportunities. Computer Information Systems program was modified to align program to current industry standards by changing required program courses to include social media.; and, Theatre Arts program has been modified to better address transfer requirements by decreasing number of courses required.	7A. Approved. Motion made by Erin K. Keating; seconded by Lynn Distasio, Vice Chair, to approve modifications to the Accounting Technology and Computer Information Systems and Theatre programs as presented. Vote was all "yes". Motion carried.

8. Report of the Finance Committee		
8A. Recommendation to Approve Summary of Payments	8A. Barry H. Williams, J.D., C.P.A., recommended the Luzerne County Community College Board of Trustees approve the summary of payments as presented.	8A. Approved. Motion made by Catherine O'Donnell, Esq.; seconded by Joan M. Blewitt, Ph.D. Vote was all "yes". Motion carried.
9. Report of the Human Resources Committee		
9A. Recommend approval of Faculty Promotions	9A. Bernard Graham, Ph.D. recommended, in accordance with the Faculty Association Contract, the following seven (7) faculty members for promotion: <u>Professor:</u> Christina Simon <u>Associate Professor:</u> Katherine Cummings; William Liotta; and Connie Toporcer. <u>Assistant Professor:</u> Robert Armillei, Russell Bigus, Heather Jones.	9A. Approved. Motion made by Holly Evanoski; seconded by Barry H. Williams, J.D., C.P.A. Vote was all "yes". Motion carried.
AGENDA ITEM	NOTES	ACTION TAKEN/FOLLOW UP ACTION NEEDED
10. Report of the Legislative, Economic and Public Affairs Committee		
	Lynn Distasio, Chair, Legislative, Economic and Public Affairs Committee, expressed her thanks and appreciation to Sandra Nicholas and her staff for coordinating a very successful Legislative Breakfast held Friday, April 26, 2019. In addition, Vice Chair Distasio thanked the members of the Board who were in attendance. Workforce Development was the focus of the Legislative Breakfast as well as encouraging everyone to continue to advocate for an increase in community college funding.	
	<u>Informational Items</u>	
1.Unfinished Business-Previous Meeting	1.N/A	1. No action required.

2. Informational-Executive Committee	2. N/A	2. No action required.
3. Informational- Human Resources Committee	3. Information on appointments and leave reports are included with the Board agenda.	3. No action required.
4. Communications	4. Board Chair Gill noted all communications and Informational items were included in the meeting packets.	4. No action required.
5. Adjournment	5. Board Chair Gill asked for a motion to adjourn.	5. Motion made Bernard Graham, Ph.D.; seconded by Joan M. Blewitt, Ph.D. Vote was all "yes". Motion carried.