

# Student Government Approval Form

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This form is to be completed, signed and submitted to the Luzerne County Community College *Student Government Association* and the *Department of Activities/Athletics* for approval. This form should be submitted no less than fourteen (14) days prior to the event date. **Once approved by the SGA & Dept. of Activities/Athletics, you will receive a signed copy of this form: Then an electronic form must be submitted to the Coordinator of Buildings, Bldg. 5, Rm. 515. This form does not take the place of the Electronic Student Activities Request form.**

## Requester Information

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Club/Organization: \_\_\_\_\_

Contact E-mail: \_\_\_\_\_

Event Supervisor: \_\_\_\_\_

## Event

Description of Event/Request:

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| Building | Area/Room | Date(s) | Day(s) of Week | Begin/End Time |
|----------|-----------|---------|----------------|----------------|
|          |           |         |                |                |
|          |           |         |                |                |
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## Approval

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Club/Organization Advisor

Date

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SGA Chairman/President

Date

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Student Activities

Date