

KEYS Student Compliance Form

The KEYS (Keystone Education Yields Success) Program has asked each student to verify attendance and progress with each of their instructors by utilization of this compliance form. Students are offered assistance through KEYS that can only be made available if staff is aware about areas of concern. This form was developed to help ensure funding of the grant, maintain compliance with federal and state required guidelines, reduce the number of withdrawals, minimize failing grades and prevent loss of financial aid.

Student _____ **Week Ending** _____

Class	In Compliance With Attendance Policy: Circle one:	Is Academic Progress Satisfactory or Unsatisfactory Circle one:	Instructors Signature
	Y N	S U	
	Y N	S U	
	Y N	S U	
	Y N	S U	
	Y N	S U	
	Y N	S U	

Student signature _____ Date _____

KEYS Facilitator Signature _____ Date _____

Please direct any questions regarding this form to: Janine Kelley/ KEYS Program Coordinator@ Ext. 7493