# LUZERNE COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES Board Meeting

Tuesday, August 25, 2020

Location: Dining Room - Educational Conference Center Time: 5 p.m.-Executive Session 5:30 p.m. Work Session 6 p.m. Board Meeting

# **AGENDA**

## **BUSINESS SESSION**

# **Pledge of Allegiance**

Roll Call

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Approval of June 23, 2020 Board Minutes

3.	Approval of August 25, 2020 Board Agenda	Lynn Distasio, Board Chair

# 4. Report of Officers and Agents

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- <u>Presentations:</u>

10A. 2020-2021 Slate of Officers

Employment Retraining Opportunities Program Sue Spry, Vice President, Workforce Dev.

AllOne Recovery Education Institute

Antoinette Sacco, Director
Ashlynn Heller, LCCC Student

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Treasurer's Report as of June 30, 2020
 Foundation Report
 Cheryl Baur, Vice President, Finance
 Rebecca Brominski, Executive Director,

Institutional Advancement

Lynn Distasio, Board Chair

## **ACTION ITEMS**

5.	Executive Committee 5A. Ratification of Restroom Renovations, Buildings 4 and 5	Lynn Distasio, Board Chair
6.	Academic Committee	Bernard W. Graham, Ph.D., Committee Chair
7.	Finance Committee	Susan E. Unvarsky, Committee Chair
8.	<u>Human Resources Committee</u>	Paul A. Halesey, Committee Chair
9.	<u>Legislative Committee</u>	Catherine O'Donnell, Esq., Committee Chair
10.	Nomination Committee Report	Erin K. Keating, Ed.D., Committee Chair

# **INFORMATIONAL ITEMS**

1.	<u>Public Comment</u>	
2.	<u>Unfinished Business of Previous Meeting</u>	Lynn Distasio, Board Chair
2.	<u>Informational Item - Executive Committee</u>	Lynn Distasio, Board Chair
3.	<u>Informational Item Human Resources Committee</u> -Information on Appointments/Leave Report	Paul Halesey, Committee Chair
4.	Communications	Lynn Distasio, Board Chair
5.	Adjournment	Lvnn Distasio. Board Chair

# 5. <u>Executive Committee Action Items</u>

## 5A. Ratification of Bid Award, Restroom Renovations, Buildings 4 and 5

Recommend Luzerne County Community College Board of Trustees ratify and reaffirm approval of bid award for Buildings 4 and 5 Restroom Renovations to the lowest responsible bidders: Champion Builders, Inc., general construction, in the amount of \$158,500; and L.H. Reed and Sons, Inc., plumbing construction, in the amount of \$54,946. A 5% project contingency (\$10,672.30), and hemmler + camayd architects will be compensated in line with our agreement for miscellaneous services in the amount of \$19,027.64 for a total project cost of \$243,145.94.

# 10. Nomination Committee Report

## **10. 2020-2021 Slate of Officers**

The Nomination Committee recommends the Luzerne County Community College Board of Trustees approve the slate of officers for fiscal year 2020-2021.

Board Chair: Lynn Distasio

Vice Chair: Susan E. Unvarsky

Secretary: Dr. Bernard Graham

## **INFORMATIONAL ITEMS: ATTACHMENT 3**

## **INFORMATION ON RECENT APPOINTMENTS**

New Hires since June 23, 2020

## Administration

Kelly Foran, FT Director of Berwick and Greater Susquehanna Extension Centers, \$58,615.70/yr, July 20, 2020

Sandra Draus, PT Temporary Extension Center Administrator, Hazelton, \$27.50/hr, July 27, 2020

## **Faculty**

Maria DeLucca, FT Educational Partnership Specialist, \$44,079.00/yr, July 13, 2020

#### Classified

Jeremy Wall, FT Temporary Custodial Foreman, \$47,001.84/yr, August 3, 2020

## **LEAVE REPORT STATUS**

## **Separations from Employment**

Deborah Ann Jones, PT Extension Center Administrator, Hazleton Center, June 12, 2020

Deborah Whitaker, FT Learning Support Assistant, July 3, 2020

Deborah Kropiewnicki, FT Conference Center Specialist, July 17, 2020

Susan Walkowiak, FT Secretary for Faculty Offices, July 17, 2020

Kim Thomas Dyszlewski, FT Counselor, August 3, 2020

Kathy Goeringer, FT Director of Printing and Publications, August 3, 2020