



INVITATION TO BID #506

Luzerne County Community College wishes to solicit bids for the work listed below. Bids must be received in the College's Purchasing Department (Building #5, Room 513) by 12 Noon on Thursday, April 7, 2022.

Luzerne County Community College reserves the right to waive any informalities, irregularities, defects, errors or omissions in, or to reject any or all proposals or parts thereof.

Under the Right to Know Law, the College is required to post to the PA Treasury Website all documents (BPO, PO, contract or agreement) for transactions valued at \$5,000.00 and above.

BID #506 Furniture Replacement

Please see next pages for listing of furniture and specifications.

- First four (4) pages related to the Main Campus
- Second seven (7) pages related to LCCC Centers at various regional addresses as noted
- All delivery, assembly, and installation to be included in bid price
- Remaining pages include bidding requirements and instructions

Company Name _____

Address: _____

Typed Name and Title: _____

Signature: _____

Telephone : (____) _____ FAX : (____) _____

BID# 506 LUZERNE COUNTY COMMUNITY COLLEGE FURNITURE REPLACEMENT

LCCC Main Campus - 521 Trailblazer Drive, Nanticoke PA 18634					
Type of Furniture	Detail	Color/ Finish	Quantity of Furniture	Unit Price	Total Price
2 drawer lateral file	Item #: PL112CG	36" Width Coastal Gray Finish	7		
4 drawer lateral file	SKU: OS-PL184CG	35.5" x 54.5" Coastal gray Finish	4		
4 leg armless chair w casters	KI Furniture - SLNAPC	Cayenne seat and back; starlight silver metallic base	12		
administrator desk	Item #: PL103CG & PL166CG	Coastal Gray Finish. Box/Box/File Pedestal	2		
benches	DuMor BENCH493-60	6' CAST ALUMINUM BENCH, STEEL SEAT; color to be determined upon order	26		
bookcase	Item #: PL156CG	72" Tall Coastal Gray Finish	4		
chair w wire rod base	Sit On It Seating Chair w wire rod base; 1101 FT2 US ARO SC1VG3 CGR PB FCI AC; MIKA	Grade 3; OPTIMA - Topaz; Black Shell; Black Wire Base	14		
clerical desk	Item#: Typical Os36	Coastal Gray Finish. 77" W x 77" D x 42" H.	5		
club chair	Sit On It Seating Composium Sharp Club Chair; Square Back; Full Valance; Wood Tapered Feet - Amber Mahogany; Vinyl/PU/Silicone; Healthier Hospitals Initiative Compliant; Fully Assembled	Grade 3; OPTIMA - Lapis	2		

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LCCC Main Campus - 521 Trailblazer Drive, Nanticoke PA 18634					
Type of Furniture	Detail	Color/ Finish	Quantity of Furniture	Unit Price	Total Price
computer table	SKU: NPS-BPFT-2472	Black Frame; White Desktop	3		
conference chair	HON2091SR11T HON COMPANY	black	6		
conference table	Item#: 38002	Coastal Gray Finish top; Black base	1		
Corner seat	Sit On It Seating PAS FS17 SS5; Pasea 90 Corner Seat; 30"W x 30"D x 31.5" H	Grade 3; Affinity/ Denim; Base: Graphite	2		
desk chair	Item #: 70101	Black. Polyurethane & Recycled Leather.	13		
executive desk	Item#: Typical Os127	Coastal Gray Finish. 71" W x 83" D x 65.5" H.	1		
guest chair	Item #: 2708F9106	black / black	6		
handicap desk	SKU: ADA-KA3630	Black Frame; White Desktop	3		
high stool w wire base	Sit On It Seating High Stool w wire base; 1101 FT2 ARO US SCI VG3 CGR 52 PB FCI AC; MIKA; 30" bar height	Grade 3; OPTIMA - Topaz; Black Shell; Black Wire Frame Base	12		
high top table with 3 or 4 high chairs	SKU: LNT-36RBH-BWBS-PK	Chair: Espresso, Table: Graphite Nebula, Base: Silver	1 set		
high top table with 3 or 4 high chairs	SKU: LNT-36RBH-BWBS-PK	Chair: Espresso, Table: Graphite Nebula, Base: Silver	2 sets		
Nano triangle bench seat	Sit On It Seating FS13; Nano Triangle;	Grade 3; Affinity/ Platinum	2		

BID# 506 LUZERNE COUNTY COMMUNITY COLLEGE FURNITURE REPLACEMENT

LCCC Main Campus - 521 Trailblazer Drive, Nanticoke PA 18634					
Type of Furniture	Detail	Color/ Finish	Quantity of Furniture	Unit Price	Total Price
non-powered occasional table	KI Furniture; SYTB - Sway Table; 27"W x 14 1/2"H	Plastic Laminate - River cherry; Base: Cool Grey	1		
Pasea 1.5 seat - non-powered	Pasea; 36"W x 27"D x 31.5"H; seat height 17.5"; Depth 17.9"	Grade 3; Back: Affinity/ Platinum; Seat: Affinity/ Denim; Base: LBC2 (graphite); include ganging feature for all units for stability	4		
picnic tables	NOR-ASM-EPT4-00	Cedar Slats; Black Frame	10		
River Lounge Seating w back shelf	Global Furniture Group; River Plus; (3) model R27817S inside curve 2 seat sofa w extended high back and back shelf; (2) model R27834 inside curve 2 seat bench; (1) pde R27860 36" round laminate coffee table	Dual Fabric - grade 2 on seat: Global/ GC Linen/ color - LE60 Navy; all seat backs: COM-Knoll/ plaidtastic/ color - dazzle; laminated - WCR winter cherry; leg base - silver (SIL); include ganging feature for all units for stability	1		
rolling chairs - carpet casters	KI-SLNAPC	Seminar Chairs w Casters; Chrome Frame; Black Poly Shell; Carpet casters	355		

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LCCC Main Campus - 521 Trailblazer Drive, Nanticoke PA 18634					
Type of Furniture	Detail	Color/ Finish	Quantity of Furniture	Unit Price	Total Price
rolling chairs - high for tall lab tables	SPSNAP - BLACK	Armless Stool w Casters; Black Frame; Black Poly Shell	36		
Round dining height table w x base	KI Furniture; PIFX RD36 - 74 P; Pirouette; 36"D x 29"H	Plastic Laminate - River Cherry; Base: Starlight silver metallic; Edge detail: Black; Glide feet: Black	3		
swivel lounge chair	KI Furniture - SYCNC; Sway swivel lounge chair	Cool Grey base and shell color; non contrasting fabric; Fabric (COM) Knoll/Plaidtastic/color - dazzle	2		
Training style table w casters	KI Furniture; Pirouette; 60"W x 24"D	Plastic Laminate - River Cherry; Base: Starlight silver metallic; Edge detail: River cherry;	4		
Trapezoid Bench Seat	Sit On It Seating FS15; Nano Trapezoid	Grade 3; Seat top: Affinity/ Platinum; Seat chassis: Affinity/ Denim	1		
				TOTAL:	

BID# 506 LUZERNE COUNTY COMMUNITY COLLEGE FURNITURE REPLACEMENT

LCCC Berwick Center - Eagles Building 107 South Market Street, Berwick PA 18603					
Type of Furniture	Detail	Color/ Finish	Quantity of Furniture	Unit Price	Total Price
high top table with 3 or 4 high chairs	SKU: LNT-36RBH-BWBS-PK	Chair: Espresso, Table: Graphite Nebula, Base: Silver	2 sets		
conference chair	HON2091SR11T HON COMPANY	black	8		
rolling chairs - carpet casters	KI-SLNAPC	Seminar Chairs w Casters; Chrome Frame; Black Poly Shell; Carpet casters	138		
desk chair	Item #: 70101	Black. Polyurethane & Recycled Leather.	3		
club chair	Sit On It Seating Composium Sharp Club Chair; Square Back; Full Valance; Wood Tapered Feet - Amber Mahogany; Vinyl/PU/Silicone; Healthier Hospitals Initiative Compliant; Fully Assembled	Grade 3; OPTIMA - Lapis	4		
occasional table	Mezzanine Occasional Table; 24" square; square edge; wood square taper legs	Amber Mahogany; 24" square; 18" high	2		
				TOTAL:	

LCCC Greater Susquehanna Center - 1100 Main Street, Watontown, PA 17777					
Type of Furniture	Detail	Color/ Finish	Quantity of Furniture	Unit Price	Total Price
picnic tables	SKU: ACPT16-2	Cedar Slats; Black Frame	2		
desk chair	Item #: 70101	Black. Polyurethane & Recycled Leather.	3		
rolling chairs - carpet casters	KI-SLNAPC	Seminar Chairs w Casters; Chrome Frame; Black Poly Shell; Carpet casters	30		
stack chairs	RUT-498A-BLACK GG	Black Powder Coated sled base; Black chair w air-vent back	20		
science lab stool	24" height Science lab stool: 13" round wood seat; tubular 4-legged base with 16" fixed foot ring; Black tubular steel base	wood seat; black tubular steel base	5		
				TOTAL:	

LCCC Hazleton Center - Broad Street Exchange Building 100 West Broad Street, Hazleton PA 18201					
Type of Furniture	Detail	Color/ Finish	Quantity of Furniture	Unit Price	Total Price
high top table with 3 or 4 high chairs	SKU: LNT-36RBH-BWBS-PK	Chair: Coastal Gray, Table: Graphite Nebula, Base: Silver	5 sets		
club chair	Sit On It Seating Composium Sharp Club Chair; Square Back; Full Valance; Wood Tapered Feet - Amber Mahogany; Vinyl/PU/Silicone; Healthier Hospitals Initiative Compliant; Fully Assembled	Grade 3; OPTIMA - Lapis	6		
occasional table	Mezzanine Occasional Table; 24" square; square edge; wood square taper legs	Amber Mahogany; 24" square; 18" high	3		
rolling chairs - carpet casters	KI-SLNAPC	Seminar Chairs w Casters; Chrome Frame; Black Poly Shell; Carpet casters	93		
				TOTAL:	

LCCC Pittston Center - M&T Educational Center 13 South Main Street, Pittston PA 18640					
Type of Furniture	Detail	Color/ Finish	Quantity of Furniture	Unit Price	Total Price
desk chair	Item #: 70101	Black. Polyurethane & Recycled Leather.	7		
rolling chairs - carpet casters	KI-SLNAPC	Seminar Chairs w Casters; Chrome Frame; Black Poly Shell; Carpet casters	25		
stack chairs	SC1400BLK	Chrome Slide Frame; Black Seat and Back	23		
				TOTAL:	

LCCC Scranton Center - Marketplace at Streamtown 300 Lackawanna Avenue, Scranton PA 18503					
Type of Furniture	Detail	Color/ Finish	Quantity of Furniture	Unit Price	Total Price
stack chairs	SC1400BLK	Chrome Slide Frame; Black Seat and Back	55		
folding table	ALE65603	4' white top; black frame	1		
				TOTAL:	

LCCC Shamokin Center - Northumberland Regional Higher Education Center 2 East Arch Street, Shamokin PA 17872					
Type of Furniture	Detail	Color/ Finish	Quantity of Furniture	Unit Price	Total Price
picnic tables	SKU: ACPT16-2	Cedar Slats; Black Frame	2		
picnic table umbrellas	MEWAY 9ft Patio Table Umbrella with Tilt and Crank for Commercial Use Event Market, Garden, Deck, Backyard,	Blue	2		
picnic table umbrellas - base	Sunnyglade 18" 30.2-lbs Heavy Duty Round Antiqued Umbrella Base for Patio Table Umbrella	Bronze	2		
stack chairs	SC1400BLK	Chrome Slide Frame; Black Seat and Back	122		
instructor stool	SKU: 3085STOOL	Chrome Frame; Black Seat and Back	15		
high top table with 3 or 4 high chairs	SKU: LNT-36RBH-BWBS-PK	Chair: Espresso, Table: Graphite Nebula, Base: Silver	8		
club chair	Sit On It Seating Composium Sharp Club Chair; Square Back; Full Valance; Wood Tapered Feet - Amber Mahogany; Vinyl/PU/Silicone; Healthier Hospitals Initiative Compliant; Fully Assembled	Grade 3; OPTIMA - Lapis	10		
occasional table	Mezzanine Occasional Table; 24" square; square edge; wood square taper legs	Amber Mahogany; 24" square; 18" high	5		
				TOTAL:	

LCCC Wilkes-Barre Center - 2 Public Square, Wilkes-Barre PA 18702					
Type of Furniture	Detail	Color/ Finish	Quantity of Furniture	Unit Price	Total Price
rolling chairs - carpet casters	KI-SLNAPC	Seminar Chairs w Casters; Chrome Frame; Black Poly Shell; Carpet casters	101		
computer table w cable management	SKU: NPS-BPFT-2472;	Black Frame; White Desktop	3		
computer table w cable management	SKU: NPS-BPFT-2436;	Black Frame; White Desktop	3		
instructor stool	SKU: 3085STOOL	Chrome Frame; Black Seat and Back	8		
high top table with 3 or 4 high chairs	SKU: LNT-36RBH-BWBS-PK	Chair: Espresso, Table: Graphite Nebula, Base: Silver	2 sets		
kiosk (instructor station)	46-SL304840RX-RWGSC	Black work surface: Black base; Black metal	1 set		
				TOTAL:	

LUZERNE COUNTY COMMUNITY COLLEGE GENERAL CONDITIONS OF BID for NON-CONSTRUCTION

In addition to the enclosed material specifications, Luzerne County Community College (LCCC) requires all Bidders to comply with the following:

1. Bids must be sent by Certified Mail, return receipt requested, by shipping company that tracks deliver, or delivered personally to the Purchasing Department and **clearly identified as a bid, including the Bid Number**. Bids must be **sealed** and submitted on the enclosed "**Invitation To Bid**". Send bids to:

**PURCHASING DEPARTMENT
LUZERNE COUNTY COMMUNITY COLLEGE
521 TRAILBLAZER DRIVE
NANTICOKE PA 18634-3899**

2. Bids must be received prior to the bid opening stated on the "Invitation to Bid". The bids will be publicly opened and read aloud at that time. Bids received after that date and time will not be accepted. All Bidders are invited to attend bid openings.

3. A **CERTIFIED CHECK, CASHIER'S CHECK, BANK CHECK, MONEY ORDER, OR BID BOND** payable to LCCC, in the amount of ten percent (10%) of the total bid price must accompany each bid. In the event any Bidder shall upon award of the bid, fail to comply with the conditions guaranteeing the performance of the bid, such certified check or bid bond shall be forfeited to LCCC.

4. **NO TAX** should be included in the bid price, as LCCC is tax exempt.

5. Quality of goods and specifications must be acceptable to LCCC. **Equivalent** items will be considered UNLESS "No Substitutions" is listed on the Invitation to Bid. However, where substitutes are submitted, the Bidder shall so **indicate in its bid and furnish literature and specifications for the substitute items. Proof of equivalency is the responsibility of the Bidder.** If requested by LCCC, samples of equivalent items must be furnished to LCCC for evaluation. All samples must be supplied and returned at the Bidder's expense.

6. Bidders are requested to submit a bid on all items. A partial bid is acceptable unless "Partial bids will not be accepted" is specifically stated on the Invitation to Bid.

7. Bid prices shall **INCLUDE** all **SHIPPING AND HANDLING** fees. Deliver, assemble and install must apply to all items. Items must be shipped prepaid, FOB, Luzerne County Community College, 521 TRAILBLAZER DRIVE, NANTICOKE, PA 18634.

8. Delivery shall be completed no later than **as listed in the specifications, and if not listed in the specifications, then no later than 30 days after the Purchase Order date.**

9. Questions concerning the material specifications, bid documents or interpretations of plans should be directed to: Natalie Staron, Finance Division Administrator, who may be contacted in writing via email at nstaron@luzerne.edu or by calling 570-740-0353 no later than **one (1) day prior to stated bid opening unless otherwise noted.**

10. LCCC reserves the right to reject any or all bids or select a single item; LCCC reserves the right to waive defects in the bidding process.

11. LCCC will award the bid to the lowest responsible Bidder. Responsible Bidder is defined as "in the reasonable discretion of the College based upon considerations to include promptness, faithfulness and the capacity and ability to do the work according to plans and specifications, measured by, among other things, the quality of previous work, record of completing projects on time, history of payments to subcontractors and suppliers, maintenance of permanent place of business, adequacy of equipment and plant to do the work, technical experience and whether the Bidder has a solid financial basis to guarantee contract completion."

Questions concerning any requirements of a bid may be directed to Len Olzinski, Director of Purchasing, at (570) 740-0370.

INVITATION TO BID

Notice of the Purchasing and Conflict of Interest Policies in place at Luzerne County Community College ("LCCC")

Each owner/operator/individual/officer submitting a bid or for whom a bid is being submitted on behalf of the owner (each being referred to as a "Provider") to LCCC certifies that he/she/they are not a spouse, child, parent, brother/sister (each being referred to as an "Immediate Family Member") of any LCCC employee or Board of Trustee member at LCCC who owns more than a one (1%) percent ownership interest in the Provider/Provider's business.

If the Provider is an Immediate Family Member, according to College Policy and Procedure, disclosure must be made, and LCCC may decline entering into a business relationship with the Provider. Disclosure shall be made in writing at the time of submitting the bid to the Director of Purchasing.

Violations of any of the policies or procedures may result in rejection of the bid. Additionally, LCCC may have the right to recover damages suffered by LCCC in obtaining an alternative bid, which damages may include, but are not limited to, consequential damages and reasonable attorney's fees.

Copies of these policies and procedures are available from LCCC upon request.

Luzerne County Community College does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs or activities. For a complete copy of the LCCC non-discrimination policy, contact the Human Resources Office at 800-377-5222, extension 7235. Inquiries may be directed to the Title IX Coordinator, Kim Hogan, Director of Human Resources, LCCC, 521 Trailblazer Drive, Nanticoke, Pennsylvania, 800-377-5222 extension 7363 (khogan@luzerne.edu). Inquiries related to accessibility services for students may be directed to the Section 504 Coordinator, Rosana Reyes, VP of Enrollment Management & Student Affairs, LCCC, 521 Trailblazer Drive, Nanticoke, Pennsylvania, 800-377-5222 extension 7243 (rreyes@luzerne.edu).

Statement of No Bid Submittal

If your company does not intend on submitting a Bid, please complete and return this form prior to the date shown for receipt of Bid to the following:

Bid # – 506 Furniture Replacement
Luzerne County Community College
521 Trailblazer Drive
Nanticoke, PA 18634
Attn: Len Olzinski
lolzinski@luzerne.edu

We, the undersigned have declined to propose on the above referenced Bid for the following reasons:

- Scope of Work or Terms and Conditions are too “restrictive.” (Please explain below)
- Unable to meet requirements
- Bid was unclear (Please explain below)
- Insufficient time to respond
- We do not offer this type of service or equivalent
- Current workload would not permit us to perform
- Unable to meet insurance requirements
- Other (Please explain below)

Name _____ Title _____

Company _____

Address _____

Telephone _____ Fax _____

Signature _____

Date _____