



## LCCC International Students Admissions

Thank you for your interest in Luzerne County Community College. International applications that need an I-20 to apply for or maintain F-1 status are required to submit all of the application documents in order to be considered for admission to the college. An application is not considered complete until all of the required documents are submitted. Once you submit all required application documents, you will be issued a Form I-20.

### **IMPORTANT DATES:**

Students must submit all required application documents by the dates below to be considered for admission.

**Fall Semester:** July 1

**Spring Semester:** November 1

**Summer Semester:** Only visiting students from another college or university

### **APPLICATION DOCUMENTS:**

- 1. Luzerne County Community College Application for Admissions**
- 2. Official High School Transcript:** If the original transcripts are not from English speaking Country or province, the academic transcripts must be translated into English by a recognized translation organization that is a member of the NACES (The National Association of Credential Evaluation Services) <https://www.naces.org/> Personal translations are not accepted.
- 3. College or University Transcripts:** University or post-secondary transcripts from institutions abroad are not evaluated at Luzerne County Community College. Students who have completed college course work outside the United States must submit a course-by-course evaluation report prepared by an organization that is a member of the NACES (The National Association of Credential Evaluation Services). Personal translations are not accepted. University or post-secondary credits from a United States institution are evaluated at Luzerne County Community College. An official transcript must be sent directly to LCCC from the issuing United States institution.
- 4. TOEFL Scores:** Each application to LCCC must present positive evidence of proficiency in the English language. If your native language is not English, you must take the TOEFL examination. One of the following minimum scores is required:
  - TOEFL (IBT) - 75
  - TOEFL (CBT) - 200
  - TOEFL (PBT) - 500

\*The score reports must be sent directly from the testing service. Photocopies will not be accepted. More information on the TOEFL exam can be found at [www.ets.org/toefl](http://www.ets.org/toefl)

5. **Financial Affidavit of Support Form:** The official bank statement of your sponsor must show evidence of sufficient financial support (in U.S. dollars) for one academic year. The official bank statement must be dated within 6 months of acceptance.
6. **International Student Requirement Form:** This form is designed to make International Students aware of their responsibilities as an F-1 student.

**ADDITIONAL NOTES:**

- **Placement Testing:** All first-time students accepted students to LCCC are required to take the Accuplacer placement test before enrolling in any courses.
- **F-1 students attending another college and transferring to LCCC:** If you are currently in the United States studying at another college or university on a student visa (F-1), and wish to transfer to LCCC, you must complete F-1 Student Form and submit it to the LCCC Admissions Office.
- **Financial Aid:** International students do not qualify for state or federal financial aid programs.
- **Housing:** Luzerne County Community College does not offer campus housing. All students must make their own living arrangements.
- **Health Insurance:** All international students are required to maintain adequate medical health insurance during their enrollment at LCCC in F-1 status.
- **Tuition:** International students and all other nonimmigrant students at Luzerne County Community College are considered non-residents of Pennsylvania and are subject to out of state tuition rates. For more information, see Tuition and Fees at [www.luzerne.edu/admissions/payingforcollege.jsp](http://www.luzerne.edu/admissions/payingforcollege.jsp)
- **Processing:** Upon receipt and approval of all completed application documents, the College will send a Letter of Acceptance and I-20 form. Students overseas must take their I-20 and current passport to the nearest United States Consulate to obtain a student visa. Students applying for a Change of Status or Transfer should contact the Admissions Office to make an appointment for arrangement to sign and process their I-20 as appropriate. A copy of the stamped and approved I-20 form must be submitted to the Office of Admissions.



## **Financial Affidavit of Form for an F-1 International Student**

### **Instructions:**

This form is to be completed by the sponsor who is providing financial support to the student.  
This form must be accompanied by the sponsor's current bank statement translated English and converted to U.S. dollars demonstrating a balance to cover one year of tuition and expenses.

### **SPONSOR:**

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_ Middle: \_\_\_\_\_

Address: \_\_\_\_\_

Relationship to Sponsor: \_\_\_\_\_

### **STUDENT:**

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_ Middle: \_\_\_\_\_

Address: \_\_\_\_\_

I intend to sponsor the student's dependents, if applicable  Yes  No

I earn an annual income of \$ \_\_\_\_\_ (U.S. Dollars)

I have a balance in savings accounts\* of \$ \_\_\_\_\_ (U.S. Dollars)

***Must include copy of bank statement in U.S. Dollars within past 6 months to cover at least one year of tuition and educational needs.***

I have affirm that the contents of the statements in this affidavit are true and correct, and I will provide full financial support as along as the student is enrolled at Luzerne County Community College. Financial support includes the cost of tuition, fees, books, and living expenses costs for all tuition and mandatory student fees for the duration of enrollment.

X \_\_\_\_\_ Date \_\_\_\_\_

**Sponsor's signature**





## **F-1 International Student Transfer Form**

### **Instructions:**

This form must be submitted International students planning to transfer to Luzerne County Community College. *Please sign this form and give it to your DSO at the college/university you currently attend or most recently attended.*

### **International Student:**

Term I plan to transfer to LCCC:  Fall Year: \_\_\_\_\_  Spring Year: \_\_\_\_\_

Student Name: \_\_\_\_\_  
First Last

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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### **Designated School Official**

The above named student has applied for admission to Luzerne County Community College. In compliance with USCIS regulations we request confirmation enrollment status at your institution before approving transfer to our College. Please complete the following and return to the LCCC Admissions Office.

### **Current Immigration Status:**

- This student is in good standing and is pursuing a full course of study.
- this student is out of status and we will advise him/her to apply for reinstatement.

### **SEVIS I-20 Information:**

SEVIS ID#: \_\_\_\_\_

Transfer Release Date: \_\_\_\_\_

Institution Name: \_\_\_\_\_

Institution Address: \_\_\_\_\_

DSO Name & Title: \_\_\_\_\_

DSO Signature: \_\_\_\_\_

**Return this form to:** Admissions Office-Luzerne County Community College  
521 Trailblazer Drive, Nanticoke, PA 18634-3899  
Fax: 570-740-0238 Tel: 1-800-377-5222 Email: admissions@luzerne.edu