# LUZERNE COUNTY COMMUNITY COLLEGE
## 3 YEAR INSURANCE PROPOSAL
### JANUARY 7, 2016 TO JANUARY 7, 2019

<table>
<thead>
<tr>
<th>TYPES OF INSURANCE</th>
<th>PREMIUM</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Property Insurance  (Includes Building and Contents)</td>
<td>$__________</td>
</tr>
<tr>
<td>Include $3,000,000.00 Earthquake coverage; $1,000,000.00 Flood</td>
<td></td>
</tr>
<tr>
<td>2. Comprehensive Crime Coverage</td>
<td>$__________</td>
</tr>
<tr>
<td>3. Excess Liability  (UMBRELLA IS ALSO OVER WORKER’S COMP)</td>
<td>$__________</td>
</tr>
<tr>
<td>4. Comprehensive Automobile (INCLUDED UNDER UMBRELLA)</td>
<td>$__________</td>
</tr>
<tr>
<td>5. General Liability (INCLUDED UNDER UMBRELLA)</td>
<td>$__________</td>
</tr>
<tr>
<td>6. Educators Legal Liability (Errors &amp; Omissions)  EPLI coverage Must include Prior Acts Coverage. (INCLUDED UNDER UMBRELLA)</td>
<td>$__________</td>
</tr>
<tr>
<td>7. Inland Marine</td>
<td>$__________</td>
</tr>
<tr>
<td>8. Boiler &amp; Machinery</td>
<td>$__________</td>
</tr>
<tr>
<td>9. Law Enforcement Liability</td>
<td>$__________</td>
</tr>
</tbody>
</table>

**TOTAL PREMIUM (1 YEAR)**

| Monthly payments | $__________ | Additional Cost $__________ |
| Quarterly payments | $__________ | Additional Cost $__________ |

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**INSURANCE UNDERWRITER:**

**AGENT COMPANY NAME:**

**ADDRESS:**

**TYPED NAME AND TITLE:**

**SIGNATURE:**

**TELEPHONE:**

**FAX:**
LUZERNE COUNTY COMMUNITY COLLEGE

GENERAL CONDITIONS

1. Luzerne County Community College requests sealed proposals for the various coverages required by the College as enumerated in the specifications.

2. GUARANTEE OF PROPOSALS: Proposals as quoted must be guaranteed for sixty (60) days from the opening date.

3. DUE DATE TIME AND PLACE: Proposals must be sealed, marked plainly on the envelope "PROPOSAL FOR INSURANCE" and delivered or mailed to the PURCHASING DEPARTMENT, LUZERNE COUNTY COMMUNITY COLLEGE, 1333 S. PROSPECT ST., NANTICOKE, PA 18634-3899.

4. Proposals must be received before 3:00 p.m. local time on Monday, November 9, 2015.

5. Price will be submitted on individual line items in Exhibit A.

6. Policies will be written for a three-year period.

7. Proposals will be opened and read aloud by the College's Solicitor at 3:00 p.m. on Monday, November 9, 2015 in the Board Room of the Administration Building (Building #5, Room 506).

8. Proposals will be reviewed by College officials and a decision will be made prior to the expiration of our current policies.

9. Luzerne County Community College reserves the right to reject any or all proposals.

10. RESPONSIBILITY OF AGENT:

A. Properly execute the insurance program of the College including the responsibility for bringing all present insurance coverage in the package policy or written in separate policies to an expeditious cancellation, at the best financial advantage to the college, and at the same time, afford the college the necessary protection.

B. Prompt investigation and processing of claims.

C. Check all rate schedules for possibility of reduction.

D. Arrange for securing qualified valuations of all real property of the College when none are supplied by the College. The College will supply all personal property values, purchased or deleted; annually to the Broker of Record Agent at the time values are updated each year to conform to the insurance policy stipulations. It shall be the duty of the Broker of Record to ascertain all real and personal property values of the College are updated prior to the anniversary date of the policy.

E. Make any necessary filings with the Insurance Services Offices or the rating organization having jurisdictions in the Commonwealth during the time the insurance policy or policies are in force.

F. Furnish advice and counsel to the College on all insurance matters.
FINANCIAL RESPONSIBILITY

11. The Proposer shall provide proposals using Insurance Companies rated **A or better by A.M. Best** and shall guarantee that the Companies operate under any and all applicable statutes of the Commonwealth of Pennsylvania, if requested.

QUALIFICATIONS

12. Each Proposer will submit evidence that he is properly licensed under any and all applicable statutes and requirements of the Commonwealth of Pennsylvania, and he shall be a full time professional insurance agent, if requested.

INCREASE OF COVERAGE

13. Coverage may be increased or decreased at the discretion of the College at any time, and such increases or decreases shall be reflected in savings or increased premium costs to the College.

PLEASE CALL LEN OLZINSKI, DIRECTOR OF PURCHASING, AT (570) 740-0370 OR 1-800-377-5222 EXT 370 FOR ANY ADDITIONAL INFORMATION REQUIRED.
LUZERNE COUNTY COMMUNITY COLLEGE

SPECIFICATIONS FOR INSURANCE

TYPES OF INSURANCE

PROPERTY INSURANCE
The blanket amount value to be used for insurance proposal is $148,645,093

a) Eight Buildings are metal clad, one story on concrete slab with a metal deck roof, covered with a rubber roof.
b) One building is concrete slab, one story, cinder block covered with stone, and metal deck roof.
c) One building is brick, not covered with stone.
d) One building is a modular structure set on a permanent foundation. Fifteen (15) modular units comprise the building. Wood with steel undercarriage.
e) One building is a two story sprinklered; masonry non-combustible building with metal built up roof.
f) One building is a concrete slab; one story steel framed masonry and metal panel skinned with ballasted membrane over metal deck roof.
g) One building is a three (3) story sprinklered, STEEL FRAMED brick and dryvit exterior shingle and rubber balled roof.
h) There are a number of smaller buildings on Campus to serve the needs of the College, which are included in the Property Value Total as provided by industrial Appraisal Company.
i) Forty-five (45) acres of unimproved land with no services

All buildings are located at 1333 South Prospect St., Nanticoke, PA  18634-3899.

OFF CAMPUS SITES:

WILKES BARRE CORPORATE LEARNING CENTER, 2 PUBLIC SQUARE, WILKES BARRE PA
LEASED at $14,729.62 per month.
First Floor - 1,093 square feet - office space
Lower Level - 12,000 square feet - Classrooms
EQUIPMENT AND FURNITURE = $222,250

WYOMING VALLEY JOB CENTER, 32 EAST UNION ST, WILKES BARRE PA
415 square feet - shared area staffed by LCCC personnel 5 hours/week
Workstation, conference room, waiting areas
EQUIPMENT AND FURNITURE = $2,164

NORTHUMBERLAND COUNTY CAREER CENTER, 2 EAST ARCH STREET, SHAMOKIN, PA
12 Rooms, 9 of which are class rooms  Total Square footage = 13,700
EQUIPMENT AND FURNITURE = $94,677

HAZLETON CENTER, 100 WEST BROAD STREET, SUITE 108, HAZLETON PA
(BUILDING OWNED BY ARCH [non-profit corporation])
Total Square Footage = 9,327 square feet
EQUIPMENT AND FURNITURE = One leased copier
FIRST FLOOR  374 square feet
Existing Floor system
New metal stud interior partition
Existing Masonry and glass storefront perimeter walls
Mechanical Equipment:  1 packaged rooftop air handling unit (owned & operated by owner)
1 existing 100 amp power panel for tenant space
HAZLETON CENTER, (cont.)
SECOND FLOOR  3,815 square feet
- Existing Floor system
- New metal stud interior partition
- Existing Masonry and glass storefront perimeter walls
- Mechanical Equipment: 1 packaged rooftop air handling unit (owned & operated by owner)
- 1 existing 100 amp power panel for tenant space
- 1 existing 225 amp power panel for tenant space

FOURTH FLOOR  5,138 square feet
- Existing steel framed structure
- Existing poured in place raised slab floor
- Existing metal stud and masonry exterior walls
- New metal stud and drywall interior partitions
- Existing steel bar joist framed with metal roof deck and adhered membrane roof system
- Mechanical equipment: 2 packaged rooftop air handling unit (owned & operated by owner)
  - Dedicated to 2 computer rooms
  - 1 packaged rooftop air handling unit (owned & operated by owner)
    - Dedicated to remaining fourth floor classrooms
- 2 existing 100 amp power panels for tenant space
- 1 existing 100 amp 208VAC power panel
EQUIPMENT AND FURNITURE = $10,821

KULPMONT CENTER, 1100 SPRUCE STREET, KULPMONT PA 17834
- Total square footage = 6,000
- Two floors consisting of 11 rooms: 2 rest rooms, 3 closets, a computer lab and communications room, a biology lab, a nursing lab, a nursing classroom and an office area
- Equipment value: $378,741

BERWICK CENTER 107 SOUTH MARKET STREET, BERWICK, PA 18603
- Building owned by Berwick Industrial Development Assn.
- Total square footage = 10,500
  - Administration office, secretarial office, 2 computer labs, 6 classrooms, dental lab, conference room, and Electrical training room
EQUIPMENT AND FURNITURE = $267,877

Buildings should be written blanket, with an agreed amount clause at 100% co-insurance. Contents should be written blanket at 100% co-insurance. Coverage should be quoted on an "All Risk" basis.

**COVERAGE REQUIRED**
Coverage should be quoted on an installment Basis and Packaged.

**VALUES**
Coverage is to be quoted with a $5,000 deductible per claim.
Watchmen patrol buildings, twenty-four (24) hours, using a Honeywell Monitoring System.
BUILDING CONSTRUCTION

Physical Plant Building $1,366,182
Concrete slab, one story steel framed masonry and metal panel skinned with ballasted membrane over metal deck roof. Approximately 16,000 square feet.

Boiler And Machinery
One (1) 75 KVA Transformer
Six (6) Power Panels
One (1) 8 KW Emergency Generator (natural gas) with transfer switch
One (1) 120,000 nominal BTUH cooler
One (1) 320,000 nominal BTUH heater
Four (4) 25 MBH unit heaters - single package unit
One (1) 50 MBH unit heater
One (1) 75 MBH unit heater

Campus Center - new 3-story construction (72,069 sf) $12,938,194
• driven pile and grade beam foundation
• structural steel framing
• raised concrete slab on metal deck and slab on grade floors
• metal stud and masonry exterior walls
• metal stud and drywall interior partitions
• steel bar joist framed with metal roof deck and ballasted membrane roof system and shingles over plywood
• fully sprinklered building
• full cooking kitchen
• Boiler & Machinery - 1 chiller
  2 boilers
  13 packaged rooftop air handling units
  3 make up air units
  1 unit heater
  9 transformers (1-30 KVA, 5-45 KVA, 2-75 KVA, 1-112.5 KVA)
  1 switchgear
  1 - 60 KW emergency generator
  25 new power panels

PSTI Buildings - headquarters - new 1 story construction (9,858 sf) $7,585,562
Pump House is 276 sf. Construction is masonry and steel – drywall with steel roof - situated on 13 acres.

Both buildings are at 1330 South Prospect St. Nanticoke, Pa. 18634

Joseph A. Paglianite Culinary Institute – 6 North Market St. Nanticoke, Pa. 18634 -- $8,092,545
new 2 story construction. Joisted masonry, 22,000 sq. ft. building occupied as classrooms for Culinary students. Fully sprinklered. Built 2010

Leased Building – Downtown Nanticoke

Luzerne County Community College Health Science $15,083,835
42 East Main St. Nanticoke, Pa. 18634
42,000 Sq. feet (44,107 is actual)
Block construction with steel reinforcement and stucco front
3 stories
Landlord is Nanticoke General Municipal Authority

BUILDING RENOVATIONS

**Building #1** - expansion to existing one-story building (1,498 sf addition) $ 459,000
- concrete slab on grade floors
- metal stud and masonry exterior walls
- metal stud and drywall interior partitions
- expansion built under existing metal deck and adhered membrane roofing
- **Boiler & Machinery** - 2 unit heaters
  - 3 packaged rooftop air handling units
  - 1 - 25 KVA transformer
  - 1 new power panel
**ATC - Building #12 addition** - new 2-story construction (13,454 sf addition) $1,300,000
- steel framed structure
- poured in place concrete floors, on grade and on metal deck
- metal stud and masonry exterior walls
- metal stud and drywall interior partitions
- steel bar joist framed with metal roof deck and ballasted membrane roof system
- toilet rooms, stairs, elevator, main electrical service, telephone panel, fire alarm panel in existing building
- **Boiler & Machinery** - 1 unit heater
  - 6 packaged rooftop air handling units
  - 1 - 75 KVA transformer
  - 6 new power panels

**Building #4 addition** - new 1-story addition with partial basement (15,835 sf addition) $2,100,000
- steel framed structure
- poured in place raised slab and slab on grade floors
- metal stud and masonry exterior walls
- metal stud and drywall interior partitions
- steel bar joist framed with metal roof deck and adhered membrane roof system
- **Boiler & Machinery** - 1 chiller
  - 1 boiler
  - 3 packaged rooftop air handling units
  - 1 - 45 KVA transformer
  - 5 new power panels

**Building #3 Renovations** - interior renovation to existing 20,600 sf structure $1,200,000
- **Boiler & Machinery** - 1 chiller
  - 5 packaged rooftop air handling units
  - 1 unit heater
  - 5 new power panels

**Building #7 Renovations** - interior renovation to existing 20,150 sf structure $1,300,000
- New metal stud and drywall interior partitions
- **Boiler & Machinery** - 5 Liebert unit packaged pump sets
  - 1 unit heater
  - 4 new power panels

**Building #6 Renovations** - interior renovation to existing 14,500 sf structure $1,100,000
- New metal stud and drywall interior partitions
- **Boiler & Machinery** - 2 split system condensing units
  - 1 packaged make up air unit
  - 4 new power panels

**GREENHOUSE** With Utilities $ 113,691

**POLE BUILDING - CENTRAL SUPPLY** $79,247

**POLE BUILDING - AUTOMOTIVE STORAGE** $ 45,639
EXPOSURES

We currently have 14 buildings with a total area of 388,330 square feet. The College has an outdoor Athletic Complex consisting of Baseball and Softball Fields, Dugouts, Tennis Courts, Field House, Pavilion, Restroom/Storage Building, 2 Pole Barns, and Greenhouse.

Parking area is 516,000 square feet.

FLOOD INSURANCE is required for the Wilkes-Barre Corporate Learning Center. Limit of $1,000,000.

BLANKET EXTRA EXPENSE COVERAGE must be increased to $500,000.

COMPREHENSIVE CRIME COVERAGE

1. $250,000 Commercial Blanket Bond $500 Deductible
   Money and securities included under comprehensive program.
2. The College also requires $200,000 under (B) and (C) above for twenty-one (21) days each year (seven [7] days each for Spring, Summer, and Fall registration). Quote with $250 deductible. Vault Construction is rated as "c".

BOILER AND MACHINERY

Limit of Liability $500,000 per accident, Deductible $1,000. Replacement Cost Coverage included.

All objects coming under the group descriptions of unfired pressure vessels, switchboards, transformers; air conditioner units will be included for coverage.
   - One (1) 1,500 KVA Transformer
   - Two (2) 1,000 KVA Transformers
   - Ten (10) main control panel boxes, value $5,000 each
   - Ten (10) type "1" hot water (electric) heaters

Physical Plant Building
   - One (1) 75 KVA Transformer
   - Six (6) Power Panels
   - One (1) 8 kWh emergency Generator (natural gas) with transfer switch
   - One (1) 120,000 nominal BTUH Cooler
   - One (1) 320,000 nominal BTUH Heater-single package unit
   - Four (4) 25 MBH Unit Heaters
   - One (1) 50 MBH Unit Heater
   - One (1) 75 MBH Unit Heater

Campus Center - SEE ATTACHED

COMPREHENSIVE GENERAL LIABILITY

Quote must be issued with the following coverage provided:

a) $1,000,000 combined Single Limit Liability - $2,000,000 Aggregate Limit
b) Personal Injury hazards A, B and C with employee exclusion eliminated.
c) Teachers Liability excluding coverage for corporal punishment.
d) Blanket Contractual Liability

e) Products Liability
f) Contingent Malpractice
g) Sixty (60) day notice of cancellation
h) Twenty-three (23) off-campus facilities (see attached list)
i) Employee Benefits Liability - limit $1,000,000. Per occurrence, $2,000,000 aggregate
EXPOSURES

a) There are a total of fourteen (14) buildings on a 125-acre trace with a total area of 388,330 square feet. The College has an outdoor Athletic Complex consisting of Baseball and Softball fields, Dugouts, Tennis Courts, Field House, Pavilion and Restroom/Storage Building.

b) Parking area is 516,000 square feet.

c) Total enrollment at this time is: 3,514 Full-time Students
3,416 Part-time Students
3,729 Summer Students

d) Staff consists of:
   - 109 full-time 9 month faculty
   - 53 full-time 12 month faculty
   - 1 part time faculty
   - 61 full-time administrative personnel
   - 24 part-time administrative personnel
   - 130 full-time clerical/maintenance personnel
   - 27 part-time clerical/maintenance personnel
   - 7 full-time security
   - 3 part-time security

e) The College has twenty-one (21) nursing professors on faculty who teach in the nursing program. Presently, the enrollment is 348. As part of the curriculum, nursing students are required to complete their clinical experience off campus. This clinical experience equals six (6) credits or 66% of each clinical nursing course. All clinical nursing instructors maintain their own malpractice insurance.

f) The College has a full Athletic Program including Cross-Country, Volleyball, Basketball, Softball, Baseball, and Golf.

g) There is one elevator in the Advanced Technology Building, one elevator in the Campus Center and 2 Wheelchair Elevators, outside and adjacent to the Student Center and the Gymnasium.

h) There is a Fitness Center in the Campus Center (second floor). There are 50 pieces of equipment. CARDIO ROOM: 5 steppers, 2, EFX machines, 2 spinning bikes, 4 TREK stationary bikes, 6 treadmills, 4 rowing machines, 2 life cycles
   WEIGHT TRAINING ROOM: 25 pieces of paramount equipment, free weights and dumbbells

All employees and students are eligible to use the center. Fitness Center hours are Monday thru Thursday, 8 am to 7 pm, Friday 8 am to 6 pm, closed on weekends. The fitness center is used for physical education classes and is instructed by the professor, who has an MS in exercise Science and national fitness and exercise certifications. During open hours (no classes) participants may be instructed by an individual who has a BS in Exercise Science and national fitness and exercise certifications. $304,050.

CAFETERIA
OWNED AND OPERATED BY THE COLLEGE
LOCATED IN THE CAMPUS CENTER, THIRD FLOOR
**OWNED VEHICLES**

<table>
<thead>
<tr>
<th>Year</th>
<th>Make</th>
<th>VIN #</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
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<td>DODGE CARAVAN ES SW</td>
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<td>2006</td>
<td>FORD RANGER</td>
<td>1FTYR10D36PA13844</td>
<td>12,915</td>
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<td>2004</td>
<td>FORD TRUCK F SERIES TRK</td>
<td>3FTNF21L04MA00060</td>
<td>22,072</td>
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<td>2002</td>
<td>CHEVY WORKHRS STEP VAN</td>
<td>5B4KP42R423338225</td>
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<td>CHRYSLER TOWN &amp; COUNTRY</td>
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<tr>
<td>2001</td>
<td>FORD ESCAPE</td>
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<td>TRAILER-FRUEHAUF</td>
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<td>1978</td>
<td>MACK CF685F FIRE ENGINE</td>
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<td>MACK FIRE ENGINE</td>
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<td>GREAT DANE VAN</td>
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<td>WABASH NATL/TRAILER</td>
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<td>FORD TRUCK</td>
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<td>CHEVROLET POLICE CAR</td>
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<td>CHEVROLET IMPALA</td>
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<td>FORD F-350 4X4 TRUCK</td>
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<td>1997</td>
<td>GILLIG PHANTOM BUS</td>
<td>1GGB02016V1088628</td>
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**LEASED VEHICLES (TRACTORS/TRAILORS FOR TRUCK DRIVING CLASSES)**

<table>
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<th>GVW</th>
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**Policy should be issued with the following coverage:**

- **1,000,000 Single Limit of Liability covering Owned, Non-owned and Hired Automobiles.**
- **First Party Benefits - $10,000 medical benefits. Work loss $1,000/5,000.**
- **$35,000 Single Limit Uninsured/Underinsured Motorists Coverage. NON-Stacked Limits apply.**
- **Comprehensive, with $500 Deductible.**
- **Collision with $35,000 Single Limit Uninsured/Underinsured Motorists Coverage.**
- **UMBRELLA MUST BE EXCESS OVER AUTO**
- **First Party Benefits $1,000,000 Single Limit of Liability covering Owned, Non-owned and Hired Automobiles.**
- **Collision with $10,000 medical benefits. Work loss $1,000/$5,000.**
- **Comprehensive, with $500 Deductible.**
- **Sixty (60) day notice of cancellation.**
- **Hired physical damage - $30,000.**
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<th>Year</th>
<th>Make</th>
<th>Model</th>
<th>VIN</th>
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<th>Lease Details</th>
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<tbody>
<tr>
<td>2014</td>
<td>Walker Tank</td>
<td>5WSAA4322EN044964</td>
<td>$35,000</td>
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<tr>
<td>2014</td>
<td>FREIGHT LINER</td>
<td>3AKJGLD65ESFW6659</td>
<td>LEASE = $1,977.20/MO 52,000</td>
<td>RYDER</td>
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<tr>
<td>2014</td>
<td>FREIGHT LINER</td>
<td>3AKJGLD61ESFW6660</td>
<td>LEASE =$1,977.20 /MO 52,000</td>
<td>RYDER</td>
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</tbody>
</table>
1. **EXCESS LIABILITY** (Current excess Liability Policy expires January 7th, 2016.)

The College also requires a quotation on an Umbrella type contract as follows:

- **10,000,000 Limit**

There are no known adverse exposures (aircraft, watercraft, or fire legal) nor has there ever been a claim in excess of $10,000.

### CONTRACTORS EQUIPMENT AND INLAND MARINE COVERAGE

<table>
<thead>
<tr>
<th>#</th>
<th>Description</th>
<th>Serial Number</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1978 ROYER WOODCHIPPER #264078235</td>
<td>#</td>
<td>4,700</td>
</tr>
<tr>
<td>2</td>
<td>1986 PAYLOADER/BACKHOE S80 SUPER E #17031400</td>
<td>#</td>
<td>39,590</td>
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<tr>
<td>3</td>
<td>FORK LIFT-Toyo Impangi Co Ltd. 48800663</td>
<td>#</td>
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<tr>
<td>4</td>
<td>FORK LIFT-Toyo Impangi Co Ltd. 49000153</td>
<td>#</td>
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<td>5</td>
<td>FORK LIFT-TCM TRUCK MODEL FG25T6</td>
<td>#</td>
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<tr>
<td>6</td>
<td>YALE ELECTRIC POWERED PALLET JACK MODEL MPM040-EN24T2748</td>
<td>#</td>
<td>3,273</td>
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<tr>
<td>7</td>
<td>1996 JOHN DEERE 425 RIDING MOWER #M00455A042958</td>
<td>#</td>
<td>11,896</td>
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<tr>
<td>8</td>
<td>1996 JOHN DEERE 47&quot; SNOWBLOWER MDL.JD47&quot; S/B TAG 2124 #M01471X60117</td>
<td>#</td>
<td>2,038</td>
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<tr>
<td>9</td>
<td>1996 JOHN DEERE 955 4WD PKG TRACTOR TAG 2137 #LV0955E191837</td>
<td>#</td>
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<tr>
<td>10</td>
<td>JOHN DEERE BACKHOE MDL.JD#7 #M0007X140460</td>
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<td>11</td>
<td>JOHN DEERE 72&quot; MOWER DML. JD59&quot; TAG 23818 #M00297X140690</td>
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<tr>
<td>12</td>
<td>JOHN DEERE 59&quot; SNOWBLOWER MDL.JD59&quot; #M02754X140430</td>
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<td>13</td>
<td>JOHN DEERE 70A LOADER MDL.JD70A #W007142748</td>
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<tr>
<td>14</td>
<td>FORK LIFT TCM MODEL FG35TG Ser # A366L66288</td>
<td>#</td>
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<tr>
<td>15</td>
<td>JOHN DEERE 72&quot; SNOWBLOWER MDL.JD47&quot; S/B TAG 2124 #M01471X60117</td>
<td>#</td>
<td>2,038</td>
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<tr>
<td>16</td>
<td>JOHN DEERE TRACTOR X748 24 HP L/C DIESEL, HYDRO 4-WHEEL DR</td>
<td></td>
<td>13,844</td>
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<tr>
<td>17</td>
<td>SKID CAR SYSTEM (2) $66,000 EACH</td>
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<td>132,000</td>
</tr>
</tbody>
</table>

### ELECTRONIC DATA PROCESSING - Coverage $3,000,000

### EDUCATORS LEGAL LIABILITY

**NOTE:** UMBRELLA MUST BE EXCESS OVER EDUCATORS LEGAL LIABILITY

$10,000,000 Liability Limit Must include Prior Acts Coverage. Also include non-monetary damage $100,000.00 per claim, $250,000.00 aggregate.

Broad form definition of named Insured all persons who where, now are or shall be employed by the Community College and shall also include teachers and all elected or appointed members of the Board of Education, Trustees, or School Directors of the school district. The Board of Trustees number 15 and are appointed by the Luzerne County Commissioners. Retro Date 01/07/1995

- **COVERAGE REQUIRED FOR THE FOLLOWING EXPOSURES:**
  - Wrongful Termination
  - Discrimination
  - Sexual Harassment

- **LIABILITY LIMITS REQUIRED:**
  - $1,000,000 each claim
  - $2,000,000 Aggregate

- **DEDUCTIBLE - $10,000**
- **CO-PAYMENT - 5%**

### CLAIM HISTORY

AVAILABLE UPON REQUEST
EMS 206 SCUBA PROGRAM (ADDITIONS AND DELETIONS MAY OCCUR EACH SEMESTER)

CLASSES HELD AT: CYC 36 S. Washington St., Wilkes-Barre, PA

QUALIFICATION DIVES AT: WILLOW SPRINGS RESORT RR 1, Millardsville Rd. Myerstown, PA 17807

LIST OF DEDICATED OFF-CAMPUS SITES

BERWICK CENTER 107 S Market St, Berwick PA 18603
HAZLETON CENTER 100 W Broad St., Hazleton, PA 18201
KULPMONT CENTER 1100 Spruce St, Kulpmont, PA 17834
NORTHUMBERLAND COUNTY CAREER CENTER 2 E. Arch St., Shamokin PA 17872
WILKES-BARRE CORPORATE LEARNING CENTER 2 Public Square, Wilkes-Barre PA

LIST OF ADDITIONAL OFF-CAMPUS SITES

HONESDALE HIGH SCHOOL 459 Terrace St., Honesdale, PA 18431
OLD FORGE AREA HIGH SCHOOL 300 Marion St., Old Forge PA
PITTSTON AREA MIDDLE SCHOOL 3 New St., Pittston, PA
SUSQUEHANNA COMMUNITY HIGH SCHOOL RR 3 BOX 5A, Susquehanna, PA 18847
SUSQUEHANNA COUNTY AREA VOCATIONAL-TECHNICAL SCHOOL (ELK LAKE HIGH SCHOOL) PO Box 100, Dimock, PA 18816
TUNKHANNOCK AREA HIGH SCHOOL 120 W. Tioga St., Tunkhannock, PA 18657
CHILD DEVELOPMENT OFFICE 23 Beekman St., Wilkes-Barre, PA 18702

ADDITIONS AND DELETIONS MAY OCCUR EACH SEMESTER
# LUZERNE COUNTY COMMUNITY COLLEGE

## INSURANCE SUMMARY

<table>
<thead>
<tr>
<th>1. COMMERCIAL PROPERTY COVERAGE</th>
<th>COVERAGE LIMIT</th>
<th>DEDUCTIBLE</th>
</tr>
</thead>
<tbody>
<tr>
<td>a) Buildings and Contents</td>
<td>$148,645,093</td>
<td>5,000</td>
</tr>
<tr>
<td>b) Extra expense insurance</td>
<td>500,000</td>
<td>500</td>
</tr>
</tbody>
</table>

| TERRORISM RISK COVERAGE | 10,000,000 | 5,000 |

| 2. COMMERCIAL GENERAL LIABILITY INSURANCE | |
|-------------------------------------------|----------------|------------|
| a) Premises and Operations                |               |            |
| b) Off Premises Activities                |               |            |
| General Aggregate Limit                   | $2,000,000     |            |
| Products/Completed Operations Limit       | 2,000,000      |            |
| Each Occurrence Limit                     | 1,000,000      |            |
| Fire Damage Limit (Any One Fire)          | 500,000        |            |
| Medical Expense Limit (Any One Person)    | 5,000          |            |
| Employee Benefits Liability Aggregate    | $2,000,000     |            |

| 3. COMPREHENSIVE CRIME COVERAGE | 250,000 | 500 |

Increased for 21 days during 3 registration periods.
Money and securities included under comprehensive program

| 4. COMMERCIAL UMBRELLA LIABILITY INSURANCE (EXCESS LIABILITY) | |
|-------------------------------------------------------------|----------------|------------|
| (A) Excess limits over:                                     | $10,000,000    |            |
| a) General Liability Insurance                              |               |            |
| b) Commercial Auto insurance                                |               |            |
| c) Workers’ Compensation Insurance - Employers Liability   |               |            |

| 5. EDUCATORS LEGAL LIABILITY | $1,000,000 EACH CLAIM 10,000 | $2,000,000 AGGREGATE |

NOTE: UMBRELLA MUST BE EXCESS OVER EDUCATORS LEGAL LIABILITY

| 6. COMMERCIAL AUTO INSURANCE | UMBRELLA MUST BE EXCESS OVER AUTO INSURANCE | |
|------------------------------|--------------------------------------------|----------------|------------|
| a) Liability Insurance       | 1,000,000                                  | 500 Comprehensive |
| b) Uninsured/Underinsured Motorist Insurance | 35,000                        | 1,000 Collision |
| c) PA Basic First Party Benefits (Per Insured) | 10,000                      |               |
| d) Work loss benefits        | 5,000                                     |               |
| e) Funeral Expense Benefits  | 1,500                                     |               |
| f) Accidental Death          |                                           |               |
| g) Hired Physical Damage Insurance | 30,000                    |               |
| h) Hired and Non-owned       | 1,000,000                                 |               |

| 7. INLAND MARINE | 288,056 |

<table>
<thead>
<tr>
<th>8. BOILER AND MACHINERY INSURANCE</th>
<th>UNLIMITED</th>
<th>1,000</th>
</tr>
</thead>
<tbody>
<tr>
<td>a) Boilers and Pressure Vessels</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b) Unfired Pressure Vessels (Air Compressors)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>c) Electrical Apparatus</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

CURRENT INSURANCE AGENT: JOYCE J. JOYCE ASSOCIATES, 9 N. MAIN ST, PITTSTON, PA 18640-0490
ALL CURRENT POLICIES ARE EFFECTIVE THROUGH JANUARY 7, 2016