

LUZERNE COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES

Audit, Finance, & Facilities Committee Meeting

President's Conference Room, Campus Center

Tuesday, April 9, 2024

4:30 PM

Membership:

Susan E. Unvarsky, Committee Chair

Robert Bertoni, Vice Chair

Joseph J. Esposito

Anthony Seiwel

Megan Kennedy, Esq.

Dr. William V. Lewis

Joseph F. Long, Board Secretary

Join Zoom Meeting

<https://us06web.zoom.us/j/95437346256?pwd=Uzh2UDZhNXZqc0czRTM2dRT1VJQT09>

Dial: 1-646-558-865 Meeting ID: 954 3734 6256 Passcode: 348641

AGENDA

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|--|---|
| 1. Approval of February 2024 Minutes
<i>(to be emailed separately)</i> | Susan E. Unvarsky, Committee Chair |
| 2. Treasurer's Report (Attachment 2) | Cheryl Baur, Vice President of Finance |
| 3. <u>Recommend Approvals:</u> (Attachment A,B) | |
| A. RFP, Audit Services | Vice President Baur |
| B. RFP, Snack Vending Services | Natalie Staron, Finance Division Admin. |
| 4. Log of Contracts & Agreements (Attachment 4) | Natalie Staron |
| 5. <u>Informational Items:</u> (Attachments A,D) | |
| A. Summary of Payments | Erin Herman, Director of Accounting |
| B. Budget Update | Vice President Baur |
| C. Update, RFP-Bookstore Consultant
<i>(RFP opens 4/17-to be presented during Board Work Session)</i> | Vice President Baur |
| D. Capital Projects Update | Natalie Staron |
| E. Update, RFP Investment Consultant - Investment
Subcommittee Meeting to review and evaluate responses – April 18 th at 5 pm-PCR, Campus Center | Committee Chair Unvarsky |

Next meeting - 4:30 p.m., Tuesday, June 4, 2024