



**INFORMATIONAL ITEMS**

1. Public Comment
2. Unfinished Business of Previous Meeting Daniel C. Rodgers, Board Chair
3. Informational Item - Executive Committee Daniel C. Rodgers, Board Chair
4. Informational Item Human Resources Committee  
-Information on Appointments/Leave Report August Piazza, Committee Chair
5. Communications Daniel C. Rodgers, Board Chair
6. Adjournment Daniel C. Rodgers, Board Chair

## **5.EXECUTIVE COMMITTEE ACTIONS ITEMS (5A-5E)**

### **5A. Ratification of Wilkes-Barre Center Expansion Renovation Bid**

Recommend the Luzerne County Community College Board of Trustees ratify and reaffirm approval to award the Wilkes-Barre Center expansion renovation bid to the lowest responsible bidder: D&M Construction Unlimited, Inc. in the amount of \$419,400. In addition, a 5% project contingency (\$20,970) and hemmler + camapyd architects will be compensated in line with our agreement for miscellaneous services in the amount of \$32,983.71 for a total project cost of \$473,353.71.

### **5B. Ratification of the Science Lab Furniture for the Wilkes-Barre Center.**

Recommend the Luzerne County Community College Board of Trustees ratify and reaffirm approval to award Science Lab Furniture for the Wilkes Barre Center to the preferred, standard science lab furniture vendor, Kewaunee Scientific Corporation in the amount of \$65,203.00.

### **5C. Ratification of Shamokin Center Flooring Bid**

Recommend the Luzerne County Community College Board of Trustees ratify and reaffirm approval of the Shamokin Center Flooring Replacement Bid to the lowest responsible bidder Bognet, Inc. in the amount of \$88,777.06. In addition, a 5% contingency (\$4,438.85) to be included for a total project cost of \$93,215.91.

### **5D. Ratification of Greater Susquehanna Center Science Lab Change Order – Permit Fees**

Recommend the Luzerne County Community College Board of Trustees ratify and reaffirm approval of the Greater Susquehanna Center science lab change order to Bognet, Inc. in the amount of \$6,205.22 for permit fees associated with the project.

### **5E. Ratification of Greater Susquehanna Center Science Lab Change Order**

Recommend the Luzerne County Community College Board of Trustees ratify and reaffirm approval of the Greater Susquehanna Center science lab change order to Bognet, Inc. in the amount of \$5,263.24 for the change in lighting cost associated with the project.

## 7. FINANCE COMMITTEE ACTION ITEMS

**7A. Recommend approval of RFP for Scholarship Application, Maintenance, and Award Software**

Recommend Luzerne County Community College Board of Trustees approve the proposal for Scholarship Application, Maintenance, and Award Software to Scholarship Solutions, LLC d/b/a AwardSpring in the amount of \$25,290.00 for three (3) years.

**7B. Recommend Approval of Third-Party Administration of Medical Insurance**

Recommend the Luzerne County Community College Board of Trustees approve the Third-Party Administration of Medical Insurance to Evolve Insurance Advisors in the amount of: Year 1 - \$6.25 per member or flat rate of \$1,616 per month; Year 2 and Year 3 - \$6.50 per member or flat rate of \$1,700 per month. This is a three-year contract effective September 1, 2021 through September 1, 2024.

**INFORMATIONAL ITEM – ATTACHMENT 4**

**INFORMATION ON RECENT APPOINTMENTS  
New Hires since June 22, 2021**

**Administration**

Alyson Sharkey, FT KEYS Transition Support Specialist, \$43,338.50/yr, April 19, 2021

Miryan Reyes, PT Student Financial Accounts Advisor, \$22.28/hr, July 6, 2021

**Re-Classification**

Melissa Wassel, FT Director of All One Recovery Education Institute (AREI) and KEYS, \$55,467.88/yr, July 1, 2021

**Faculty**

Devon Buckley, FT Temporary Instructor of Nursing, Fall 2021 Semester, \$36,739.00/yr, August 26, 2021

Robert Dushok, FT Assistant Professor of Computer Information Systems, \$70,306.28/yr, August 26, 2021

David Hontz, FT Temporary Instructor of Biology and Chemistry, Fall 2021 Semester, \$36,739.00/yr, August 26, 2021

Mary Murphy, FT Temporary Instructor of Human Services and Sociology, Fall 2021 Semester, \$36,739.00/yr, August 26, 2021

**Classified**

James Gill, FT Assistant to the Director of Accounting, \$36,953.36/yr, July 1, 2021

Jessica Spisak, FT Secretary, President's Office, \$36,800.40/yr, July 8, 2021

**LEAVE REPORT STATUS**

**Separations from Employment**

Phyllis Golubiewski, FT Business Office Assistant, June 18, 2021

Ronald Reiss, PT Library Clerk, June 25, 2021

Diana Evans, FT Assistant to the Director of Accounting June 30, 2021

Christina George, FT Secretary for Counseling, July 9, 2021

Amy Baylor, PT Extension Center Administrator, Pittston, July 29, 2021

Marcia Pattison, FT Assistant to VP of Operations and Chief Information Officer, August 6, 2021

Matthew Brady, FT Faculty, Science, August 16, 2021

Sheila Gionfriddo, FT Faculty, Computer Information Systems, August 27, 2021

Gina Schwartz, FT Faculty, Speech, Fine Arts and Philosophy, September 15, 2021