

# LCCC BOARD OF TRUSTEES FINANCE COMMITTEE MEETING CAMPUS CENTER-BUILDING 14

**DATE: October 18, 2021 TIME: 4:30 PM LOCATION: President's Conference Room**

**Membership:**

*Susan E. Unvarsky, Committee Chair*

*George Brown*

*Holly Evanoski, Secretary*

*Paul Halesey*

*Joseph Lettiere*

Zoom Link: <https://zoom.us/j/95437346256?pwd=Uzh2UDZhNXZqclc0czRTM2dRT1VJQT09>

Meeting ID: 954 3734 6256 Passcode: 348641 Dial Option: +1 646 558 8656

## **AGENDA**

1. August 2021 Finance Summary Susan E. Unvarsky, Committee Chair
2. Recommend Approval (Attachment 2A)
  - A. Academic Storage Building Change Order Credit Cheryl Baur, Vice President, Finance
3. **Informational Items:** (Attachment 3C,3D)
  - A. Audit Update Cheryl Baur, Vice President, Finance
  - B. COVID Funds Update Vice President Baur
  - C. Log of Contracts & Agreements Natalie Staron, Finance Division Administrator
  - D. Summary of Payments Robert Linskey, Director, Accounting
  - E. Change Order Report /Capital Projects Update Natalie Staron, Finance Division Administrator
  - F. Bid #500-Operating Room Table Dr. Vilegi Payne, Dean, Nursing & Health Sciences  
*(Bid opening 10/25-recommendation presented at BOT Work Session 10/26)* Dr. Cheryl Lesser, Vice President, Academic Affairs
4. Diversity, Equity and Inclusion Update Vice President Lesser

**Next Meeting 4:30 p.m., Monday, December 13 , 2021**

**Recommend approval of Academic Storage Building (Pole Barn) Change Order**

Recommend the Luzerne County Community College Board of Trustees approve the change order CREDIT from Dutchman Contracting LLC in the amount of \$12,656 for adjustment of work identified during the construction project. The costs associated with the change order provide a CREDIT totaling \$12,656.

**Rationale:**

During the construction of the Academic Storage Building (Pole Barn), the application of an epoxy coating of the concrete floor was questioned. The administration, architect, and end users reviewed the consideration and determined that the epoxy coating on the concrete floor was NOT NECESSARY for the overall function of the building. This resulted in a CREDIT of \$21,000. With the removal of the epoxy coating, the concrete floor needs to be sealed at a cost of \$5,500.

It was also determined, to protect the gutters installed on the building, to add stainless steel snow guards to the project that were not originally designed because the roof does not drain over doors and the prior pole barn did not have them. The stainless steel snow guards will be a durable solution for protecting the gutters, which were required on this building for the storm water management plan and add a cost of \$2,844. The overall change order results in a CREDIT of \$12,656.

The project savings adds to the available capital funds previously allocated for projects. Per College policy for change orders, Board of Trustees approval is required to appropriately move forward.





October 11, 2021

Luzerne County Community College  
1333 South Prospect St  
Nanticoke PA 18634

### Change Order #1

We propose to make the following changes to the New Pole Barn for Luzerne County Community College:

Remove the epoxy flooring	(\$21,000)
Add concrete sealer	\$ 5,500
Add snow guards	\$ 2,844

Original Contract Value	\$454,667
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Amount of this change order #1	(\$12,656)
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Revised Contract Total to Date	\$442,011
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By signing this document, I agree to the above changes.

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Dutchman Contracting LLC Representative  
signature/date

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Luzerne County Community College Representative  
signature/date