

**LUZERNE COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES
BOARD MEETING**

Tuesday, December 20, 2022

5 PM-Executive Session 5:30 PM Work Session 6 PM Board Meeting Campus Center

Join Zoom Meeting: <https://us06web.zoom.us/j/93003918834?pwd=b0gwaVFWSUQxakMvM09HVVB5NExWQT09>
Meeting ID: 930 0391 8834 Passcode: 888095 Dial: +1-646-558-8656

BUSINESS SESSION

AGENDA

Pledge of Allegiance (*all rise*)

1. Roll Call
2. Public Comment Daniel C. Rodgers, Board Chair
3. Approval of October 25, 2022, Board Minutes Daniel C. Rodgers, Board Chair
4. Approval of December 20, 2022, Board Agenda Daniel C. Rodgers, Board Chair
5. **REPORT OF OFFICERS & AGENTS**
 - o Audit Report Lisa Ritter/Shawn Strauss, Maher Duessel
 - o Student Life and Athletics Tyler Russell, Director, Student Life & Athletics
 - E-Sports Arena Kyle Davis, E-Sports Manager
 - o Foundation Report Rebecca Brominski, Executive Director, Institutional Advancement/Foundation
 - o President's Report Thomas P. Leary, President

ACTION ITEMS

6. **Executive Committee** Daniel C. Rodgers, Board Chair
 - A. Ratification, Micro-Credential Lab Change Order #2
 - B. Ratification, Lighting Fixture Replacement
7. **Student Success & Workforce Development Committee** Bernard W. Graham, Ph.D., Committee Chair
8. **Audit, Finance & Facilities Committee** Susan E. Unvarsky, Committee Chair
 - A. Drinking Fountain Replacement Change Order #1
9. **Compliance, Legal Affairs, Policies, Human Resources, Diversity & Inclusion Committee** August Piazza, Committee Chair
10. **Government and External Affairs, Public Relations, Marketing, and College Foundation** Robert Bertoni., Committee Chair

INFORMATIONAL ITEMS

1. **Unfinished Business of Previous Meeting** Daniel C. Rodgers, Board Chair
2. **Communications** Daniel C. Rodgers, Board Chair
3. **Adjournment** Daniel C. Rodgers, Board Chair

6. Executive Committee Action Items

- 6A. Ratification of Micro-Credential Lab Change Order #2**
Recommend the Luzerne County Community College Board of Trustees ratify and reaffirm approval of Micro-Credential Lab Change Order #2 to Sean Byrne Construction in the amount of \$8,210.00 to correct a wiring issue on the project.
- 6B. Ratification of Light Fixture Replacement at the Joseph A. Paglianite Culinary Arts Institute**
Recommend the Luzerne County Community College Board of Trustees ratify and reaffirm approval of award of the Light Fixture Replacement at the Joseph A. Paglianite Culinary Arts Institute project bid to the lowest responsible bidder: Apollo Group in the amount of \$45,092. In addition, the architect and engineering fees payable to hemmler + camayd architects, in line with the agreement in place (9.99% for this project cost) in the amount of \$4,504.69 will be incurred. An 8% contingency fee -\$3,607.36 for the contractor and \$288.59 for related architect and engineering services – could be incurred, for a total project cost of \$53,492.64.

8 Audit, Finance & Facilities Committee

- 8A. Recommendation to Approve Drinking Fountain Replacement Change Order**
Recommend the Luzerne County Community College Board of Trustees approve the change order to Linco Construction in the amount of \$5,700.00 to add an additional dual water cooler with bottle filler in the Campus Center Fitness Center. Funding for this change order is available with previously approved project contingency funds.

INFORMATION ON RECENT APPOINTMENTS

New Hires since October 25, 2022

Administration

Kellee Rumbough, PT Temporary Extension Center Administrator, Berwick Extension Center, \$28.17/hr, November 7, 2022

William Kuchta, FT Temporary Assistant Chef, \$42,315.00/yr, November 14, 2022

Joshua Rieder, FT Temporary Student Financial Accounts Advisor, \$42,733.60/yr, November 28, 2022

Faculty

John Conrad, FT Director of Respiratory Therapy, \$63,839.60/yr, November 1, 2022

Classified

Michelle Lenhart, FT Employee Compensation/Benefits Technician, \$27,977.04/yr, October 31, 2022

Wendy Bralczyk, FT Custodian, \$31,200.00/yr, November 7, 2022

Kelsey Leck, PT Secretary, Berwick Extension Center, \$15.00/hr, November 7, 2022

Julie Keim, PT Secretary, Northumberland Regional Extension Center, \$15.00/hr, November 14, 2022

Security

Eugene Rogowski, FT Public Safety & Security Officer, \$33,280.00/yr, November 14, 2022

LEAVE REPORT STATUS

Separations from Employment

Walter Anusiewicz, FT Heating, Ventilating and Air Condition (HVAC) Technician, October 25, 2022

Rianna Karalunas, FT Director of Student Retention and Success, October 28, 2022

Gay Lemons, FT Faculty, History/Social Science, November 11, 2022