

**TITLE: ACCESSIBILITY SERVICES**

**DATE(S) OF POLICY AND POLICY REVISION APPROVALS: December 20, 2013; December 11, 2007**

Luzerne County Community College (LCCC) is committed to promoting equal access to education for students with disabilities in an environment that respects and promotes academic success while encouraging self-advocacy and self-determination. LCCC provides equal access and services to qualified individuals with disabilities in accordance with Section 504 of the Rehabilitation Act of 1973, Title I and Title II of the Americans with Disabilities Act of 1990, and the Pennsylvania Human Relations Act.

Reasonable accommodations that do not present an undue hardship or significant curriculum modification will be provided to any qualified student with a documented disability. Students requesting accommodations will need to self-disclose and make their requests to the Counselor of Accessibility Services in the Counseling and Student Support Office. To request an accommodation, the student must provide documentation of his/her disability as outlined in LCCC's Guidelines for Documentation of a Disability listed in the LCCC Student Handbook and on the College web site. All students are encouraged to discuss their accommodation needs with the Counselor of Accessibility Services.

All documentation pertaining to a student's disability will be maintained in accordance with the Family Education Rights and Privacy Act (FERPA).

LCCC has adopted an Internal Discrimination Complaint Procedure outlined in the College Catalog/Student Handbook, which provides for a prompt and reasonable resolution to complaints alleging discrimination on the basis of age, sex, disability, race, religion, creed, national origin, veteran status, or political affiliation. Complaints of discrimination based on disability may be addressed by contacting the Section 504/ADA Coordinator.