

# Susan Smith

147 West Pettebone Street | Forty Fort | PA 18704

Cell 570.740.0123

ssmith@aol.com

## Education

### Associate in Applied Science in Graphic Design

Luzerne County Community College, Nanticoke, PA

Anticipated graduation May 2012

Dean's List Fall, 2011, Spring (year)

## Activities

- Production editor for school newspaper, (year-year)
- Vice-President of the Photography Club, (year)
- First Place winner in black and white community photo contest, (year)

## Experience

Spring (Year)

### Graphic Artist Internship | R.H. Donnelley | Dunmore | PA

- Designed, composed and revised advertisements in a team environment for AT&T Yellow Pages.
- Provided pagination support.
- Assisted in developing ad layout and content for publication.
- Used a wide range of typography to appeal to specific audiences.

(Year – Year)

### Customer Service | McBurger Restaurant | Hazelton | Pennsylvania

- Seated guests and waited on customers.
- Trained new employees.

## Software Experience

Adobe Illustrator

Adobe Photoshop

Adobe In Design

Quark Xpress

Adobe Acrobat

Microsoft Office

Portfolio available upon request.