

Luzerne County Community College Law Enforcement Protocol

1. The safety of LCCC's students, faculty, and staff is of paramount importance and the law enforcement protocol set forth in this document is designed to foster a safe, secure, and healthy campus environment.
2. LCCC recognizes that law enforcement agencies may arrive on campus (with or without notice). In response to these law enforcement visits or requests, LCCC shall adhere to the following protocols:
 - a. LCCC will comply with all Federal, State, and Local laws in cooperation with Federal, State, and Local law enforcement agencies who conduct actions on the LCCC campus or at a LCCC campus center.
 - b. LCCC will protect those rights of faculty, staff, and students which are guaranteed under the United States Constitution and the Constitution of the Commonwealth of Pennsylvania. LCCC does not voluntarily provide information about faculty, staff, and students to third parties, including government agencies, unless it is legally required to do so.
 - c. LCCC will protect the privacy rights of students by complying with the Family Educational Rights and Privacy Act (FERPA) and the Health Insurance Portability and Accountability Act (HIPPA).
 - d. LCCC faculty and staff are must not interfere with or impede law enforcement officers, however all requests for information or documents must be handled through the College attorney. If LCCC faculty and/or staff are requested to provide information or documentation, staff should notify their direct supervisor, contact the President's office and contact the College attorney.
 - e. LCCC directs that if law enforcement agency has a warrant or subpoena to conduct activities on college property, they will notify the college's Director of Public Safety and Security who will immediately contact the college attorney who, in turn, will manage all communications between the law enforcement agency and the college. It will be the responsibility of the college attorney to verify the identity of the law enforcement agency and the legal validity of the warrant or subpoena. To contact the college attorney, call Attorney Lars Anderson at 570-287-3000 or email at landerson@hkqlaw.com.
3. Further questions regarding LCCC's Law Enforcement Protocol or the college's mutual aid agreements with local law enforcement agencies may be directed to the college's Director of Public Safety and Security, Doug Fawbush at 570-740-0304 or dfawbush@luzerne.edu.