



BEFORE YOU DROP A CLASS

How is dropping different from withdrawing?

Dropping means to drop from one or more, but not all, of your courses for the semester. Withdrawing means to go to the Registrar's Office and complete an Official Withdrawal form to drop from your entire registration for the semester.

When do I get a W and what does that mean?

If you drop after the end of the third week of class, the course appears on your transcript with a mark of W. Please be sure to check our Withdrawal and Refund policy at the link below, as shorter semesters have shorter refund periods. This mark indicates that you withdrew from the class after the initial drop deadline, which is after the refund period, but before you earned a final grade in the class. W's are not included in the calculations of your GPA.

Will dropping or withdrawing affect my tuition?

Dropping or withdrawing will affect your tuition if you do it after the start of the semester. If you withdraw from your entire registration after the start of classes and before the 4th week of classes, tuition charges will be on a sliding scale determined by the date when you drop or withdraw. After the end of the fourth week of class, full tuition is charged. Click here to review our tuition refund policy:

<https://www.luzerne.edu/admissions/refundpolicy.jsp>

For last day to withdraw, please view the Academic Calendar by visiting:

<https://www.luzerne.edu/academics/calendar/>

What is full-time status?

Full-time status is 12 or more credits.

What kinds of problems might occur with dropping below full-time status during a fall or spring semester?

If you have financial aid grants, a scholarship, or a loan, find out how dropping to part-time status would affect them. Regulations are varied and complex. Please visit the Student Financial Aid Office in Building 5, Room 508, for more information about your specific situation.

Athletic eligibility may be jeopardized if you drop below full-time status. If you are a member of athletic team, you must discuss your plans to drop or add with your Athletic Director in the Campus Center, Building 14.

Before Dropping or Withdrawing Make Sure To:

1. Try to raise your grade. Speak with your instructor before or after class or visit them during their office hours. Your academic situation might still be salvageable.
2. Consider seeking tutorial assistance. Click here for tutoring services information: <https://studentportal.luzerne.edu/tutor/jump.jsp>
3. Speak with your advisor/counselor for support and guidance.
4. Consider if you need this class for future courses. Will dropping put you out of sequences in your degree?
5. Find out with the Financial Aid Office how dropping a course will affect your financial aid academic progress for future semesters. Please review Academic Progress Policy: <https://www.luzerne.edu/financialaid/ap.jsp>
6. Consider that having one dropped class on your transcript will almost never have an effect on your chances of getting accepted to colleges, but multiple drops may be concerning to your future institution because it may show a habit of giving up or not seeing things through.
7. Know that if extenuating circumstances have kept you from completing the work in the course by the deadline, you should see your instructor to discuss the possibility of an incomplete for the course.